

**MINUTES of the PARISH COUNCIL MEETING**

held on Monday 9<sup>th</sup> April 2018 at 7:30pm at Barwick in Elmet Methodist Schoolroom.

**PRESENT:**

Councillor	Claire Hassell (Chair)	
Councillors	Craig Barker	Matthew Clover
	Glyn Davies	Neil Beaumont
	Howard Bedford	Paul Remmer
	Karen Dales	Stella Walsh

**In attendance:** Five residents, Police Community Support Officers (PSCOs) Gaynor Duffy and Jessica Wayne (Ward Manager), Ward Cllr. Matthew Robinson and the Clerk.

**1 APOLOGIES:** Cllrs. Baker and Maude.

**2 DECLARATIONS OF PECUNIARY INTEREST** – Cllrs. Beaumont and Dales regarding item 7.8 as relatives were amongst those approached for quotations.

**3 DECLARATIONS OF PECUNIARY INTEREST** – None

**3 MINUTES OF PREVIOUS MEETING**

It was **resolved** that the minutes of the Parish Council (PC) Meeting (11/2017) held on 5<sup>th</sup> March 2018 (492-495) having been circulated, be approved and signed, proposed Cllr. Bedford, seconded Cllr. Remmer, all in favour.

**4 CRIME REPORT**

The PSCOs gave the crime figures for 2017 compared with 2016 showing upward or downward trends in the number of crimes in each category. The PCSOs were asked about comparisons of the crime figures with other villages and with national figures. It was noted that following recent closures, the nearest Police stations with customer counters were now Stainbeck and Elland Road.

**5 FINANCE**

**5.1 The cash book, bank reconciliation statement and budget monitor** had been circulated showing payments made during March of £3,837.43 (eleven cheques totalling £3,728.17 and three direct debits of £109.26).

**5.2 The cash book** showed ten cheque payments to be made in April amounting to £6,237.76 and three direct debits of £127.52. Cllr. Walsh had been looking at the costs of the payroll supplier to see if the price charged was competitive.

**5.3 Section 137 Payments to In Bloom Groups** - it was **resolved** that £3516.18 be given to each of the In Bloom Groups (£1,500 to each plus £516.18 towards Insurance), proposed Cllr. Hassell, seconded Cllr. Barker, all in favour.

**6 CORRESPONDENCE**

The Clerk presented the list of **correspondence** (2927-2935). Cllr. Bedford reported further regarding 2932 (Highways England reply to Parish Council concerns about traffic movement for vehicles entering or exiting the M1 motorway at junction 46 to join/leave the East Leeds Orbital Road). The concerns were noted but there was little material change to the original proposal apart from a few changes to lane designations.

**7 OTHER ITEMS**

**7.1 Defibrillator matters** - Cllr. Beaumont reported that twenty-eight people had attended the ninety minute training event in the John Rylie Centre on 22<sup>nd</sup> March. The Defibrillator had been checked – spare pads are in the case. Further training was suggested, Cllr. Beaumont would forward details to Cllr. Walsh. Cllr.

Remmer suggested a “train the trainer” event so that future training would not rely on external support.

The Yorkshire Ambulance Service (YAS) want to transfer the ownership of the Scholes defibrillator to the PC and would first replace the original cabinet and defibrillator consumables. The PC would need to fund the future replacement of consumables, i.e. pads at £25, battery at £198 and cabinet at £478. It was **resolved** to accept the YAS offer and to budget £150 a year going forward for defibrillator maintenance, proposed Cllr. Remmer, seconded Cllr. Barker, all in favour. The Clerk would notify the PC insurers.

**7.2 Cleaning the Boundary Stones at the Village gateways** – it was **resolved** to accept the quotation received, proposed Cllr. Barker, seconded Cllr. Remmer, all in favour.

**7.3 Setting up a General Purposes and Finance Committee** – it was **resolved** to accept a proposal by Cllr. Hassell to set up a General Purposes and Finance Committee, all in favour. This would be made up of Cllrs. Hassell, Davies, Clover, Barker and Walsh. Cllr. Remmer would if join the committee if Cllr. Baker (whose name was put forward in his absence) was not able to be the third Scholes Ward Councillor. The first meeting would be on Tuesday 1<sup>st</sup> May at 7pm in the Manor House.

**7.4 Notice Boards** – Cllr. Clover reported that the Fox and Grapes Public House had offered space for a PC notice board. Cllr. Barker had approached Scholes (Elmet) Primary School regarding two notice boards at the school entrance. In exchange for PC agreement to maintain both boards, they were willing to allow the right-hand board to be used for PC content. It was **resolved** to accept the offer, proposed Cllr. Barker, seconded Cllr. Walsh, all in favour. The Clerk reported that the owner of the Post Office had approached him regarding the board on the wall advising that he was considering replacing it with a larger community board as originally proposed.

**7.5 Matters concerning the Royal British Legion** – it was reported that there will be a service of dedication for the new Standard for the British Legion on Saturday 28<sup>th</sup> April at 11.00 a.m. in All Saints’ Church. The May meeting would propose £100 for the bugler and £100 for refreshments.

Cllr. Dales proposed that the PC buys a “Tommy” figure for each village; Cllr. Walsh amended this proposal to also include the cost of installation. It was **resolved** to accept the proposal as amended, all in favour. Suggested locations were discussed, the Scholes figure would go on the grass verge near the war memorial. The Barwick in Elmet figure could go in the grounds of All Saints’ Church.

Commemoration of the hundredth anniversary of the end of World War One was considered with a suggestion of a beacon on Hall Tower Field, fireworks, school participation, choir and the ringing of the church bells.

Cllr. Walsh reported that the Peace Lamp in Scholes should be ready by then.

**7.6 National Planning Policy Framework – the PC response to the proposed changes** –Cllr. Bedford agreed to draft a response for consideration at the next Planning Committee meeting.

**7.7 Bridge at Scholes Lane** – it was reported that Scholes in Bloom were seeking LCC support to get the bridge tidied up. I think this should read as LCC to take ownership and responsibility of the bridge.

**7.8 Jack Heaps Field** – the grass behind the Tennis Courts had been cut. There was discussion regarding dog fouling, the new signs would be put up by Barwick in Bloom volunteers. Attempts to get three quotes for the repairs to the wall were proving difficult, Cllr. Barker had asked the builder who built his wall, Cllr. Beaumont had approached two builders and the Clerk had approached four builders, two in each village (including the builder who repaired the wall last time) and had approached a contract in LCC who was thought to have a list of builders approved by LCC (this was not the case). In most cases, replies to letters, e-mails and voicemail messages had not been forthcoming and one who did reply was fully booked up. Therefore it was **resolved** to suspend Financial Regulations regarding three quotes, proposed Cllr. Hassell, seconded Cllr. Remmer, all in favour. Cllr. Beaumont had obtained two quotes from the same builder, one using stone copings and one using reclaimed concrete copings. It was **resolved** to accept the quotation for stone copings subject to the replacement coping stones being marked to discourage another theft, proposed Cllr. Remmer, seconded Cllr. Walsh, all in favour. Closed Circuit Television (CCTV) and the use of SmartWater would be considered at the May meeting.

**7.9 Proposal for a monthly PC surgery** – It was **resolved** to have a monthly surgery for a six month trial period using Scholes Library on the last Saturday of the month, proposed Cllr. Barker, seconded Cllr. Hassell, all in favour. This would start in May with Cllr. Barker manning this one.

**7.10 The Local Centres Programme (up to £150,000 is available in each ward) and a suggestion that the parade of shops in Barwick might fit the eligibility criteria** – this was carried forward to the May meeting.

**7.11 Scholes Village Fair** – this was carried forward to the May meeting.

**7.12 The need for a Data Protection officer (DPO)** – Cllr. Hassell and the Clerk would be attending a Yorkshire Local Councils Associations training event on the Wednesday following the meeting and would report back as necessary.

**7.13 Parish Newsletter – options for larger size, more pages or more frequent publication** – It was decided to keep the number of newsletters per year the same with content being visible on the website. Cllr. Barker agreed to take responsibility for newsletter production in liaison with the Clerk.

**7.14 Safety concerns regarding the entrance to the school drive** – Cllr. Beaumont reported on a near-miss incident involving a child and a car leaving a car parking space at the top of the school drive. This land belongs to LCC. Cllr. Beaumont will investigate prices of bollards.

**7.15 Greenway Group - update** – this had been discussed during the Open Forum (see below) and would be considered further at the May meeting.

**7.16 Broadband in Scholes** – BT Openreach had abandoned its attempt to build a cabinet inside the church's grounds and instead had built one on the footway nearby. Work was ongoing to power it with the hope that it would be fully operational two to three weeks following the PC meeting.

**7.17 Facebook/Website** – Cllr. Beaumont reported that there were 648 followers and 10,045 views. The main items of interest being Elmet Greenway and Hall Tower Field. There had been two posts regarding the bus service being diverted, the Clerk would write to the West Yorkshire Combined Authority. There had also been comments regarding Euro-Profile locks. There were fifty followers on Twitter.

**7.18 Hall Tower field - update** – the surveyor has been to the site – his response is awaited.

**7.19 Kiddal Lane/Potterton Lane Road Condition** – on 15<sup>th</sup> March, Cllr. Dales attended an on-site meeting with a concerned resident and a LCC Highways Officer, a report of the meeting has been circulated. The repairs to the road were carried out two days later. A letter thanking the resident for his persistence would be sent.

**7.20 Meeting at Chippies Quarry** – on 7<sup>th</sup> March, Cllrs. Dales, Hassell and Walsh attended an on-site meeting with an LCC Officer and Ward Councillor. Litter, Health and Safety issues were identified and the officer will prepare plans to address concerns.

## **8 PLANNING**

An application regarding tree works on Jack Heaps field was considered – there were **no objections**.

The decisions of the Planning Committee of 19<sup>th</sup> March were duly noted. One application had been considered. The Committee also considered a response to a LCC Consultation regarding Leeds Core Strategy (which sets out the strategic town planning policy framework for the district to 2028) and a response to the East Leeds Orbital Road (ELOR) Compulsory Purchase Order and Side Roads Order. These have been submitted.

## **9 REFERRALS & RISK ASSESSMENTS – pot holes on Long Lane.**

## **10 TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING** – a meeting will be arranged to discuss issues relating to the building work on Belle Vue road

## 11 DATES OF FUTURE MEETINGS

Monday 14<sup>th</sup> May 2018: Scholes Methodist Hall: Annual Parish Meeting (7pm), Annual Parish Council Meeting (8pm). **Note the later date due to the May Bank Holiday**

Mon 16<sup>th</sup> April: Barwick Playing Fields/Allotments Committee at Barwick Methodist Schoolroom at 7:30 p.m.

Mon 23<sup>rd</sup> April: Scholes Playing Fields at the Sports Pavilion at 7:30 p.m.

Monday 30<sup>th</sup> April: Planning Committee (6.30pm) John Rylie Centre

There being no further business the meeting closed at 10pm.

## OPEN FORUM

A group of residents whose properties adjoin the disused railway line addressed the PC regarding the proposal to open it up as a multi use right of way. They had concerns regarding the route, the need for this path (given the proposal for a similar path along the route of the ELOR) and that the evaluation had been done as a desktop. They were unhappy with communications they had had with Cllr. Maude and were concerned that public money was being spent on a feasibility study. They were seeking PC support for an independent ecological report, wanted the Neighbourhood Plan to be changed, had contacted the local Member for Parliament and had created a Facebook page which had attracted 493 visits in its first six days. They were given assurances that the PC had not passed any resolutions regarding this proposal other than to appoint Cllr. Maude to represent the PC at the meetings of the group. It was agreed that as Cllr. Maude was a keen cyclist, he should no longer attend these meetings and that the PC would be kept informed of the project via the minutes of this group. The Chair suggested that the position of the PC should be informed by a consultation with village residents.