

# Barwick in Elmet & Scholes Parish Council

## Agenda for the General Purposes and Finance Committee

Meeting to be held on Tuesday 29 May 2018 at Scholes Methodist Hall, Scholes at 7 p.m.

### AGENDA

1. To receive apologies for absence
2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation
3. To **approve and sign the Minutes** of the General Purposes and Finance Committee Meeting held on 1<sup>st</sup> May 2018
4. **Matters Arising**
  - i. Terms Of Reference
  - ii. Compliance with new Data Protection Legislation (GDPR) including appointing a Data Protection Officer, setting a Document Retention Policy and reviewing data already held and carrying out a data audit
  - iii. Social Media policy
  - iv. Programme Of Works
  - v. Adequacy of Insurance Cover
  - vi. Parish Council Finances and Budget
  - vii. Regular review of documents such as Standing Orders
5. **Date of next meeting**