

# Barwick in Elmet & Scholes Parish Council

## Agenda for the General Purposes and Finance Committee

Meeting to be held on Monday 9<sup>th</sup> July 2018 at the John Rylie Centre, Barwick in Elmet at 7 p.m.

### AGENDA

1. To receive apologies for absence.
2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
3. To **approve and sign the Minutes** of the General Purposes and Finance Committee Meeting held on 29<sup>th</sup> May 2018.
4. **Assets**
  - Review of Existing Assets
  - Additions of Content
  - Additions for Risk Assessment
5. **Programme of Works**
  - Review of work done
  - Action for work outstanding
  - Review of existing content
  - Additions of content
6. **Additional work requests, costings and action**
  - Signage on Belle Vue Avenue for resident's parking
  - Varnish Barwick memorial bench
  - Repairs to Hall Tower steps
  - Wall adjoining Scholes Lodge Lane – needs rendering/wall bowing
7. **Budget Review**
8. **Other Agenda Items**
  - i. Terms of reference to consider
  - ii. GDPR letters update
  - iii. Social Media Policy Update: consequences of violating SMP online/elsewhere
  - iv. Insurance Policy update: Public Liability, Defibrillator cover and lamp post removal from schedule
  - v. Standing Orders changes and update – to consider revising the amount the Responsible Financial Officer can spend without reference to the Parish Council
  - vi. Financial Regulations and Financial Risk Assessment document review
  - vii. Consideration of Standing Orders updates to be moved to the main Parish Council meeting preceding the annual PC meeting
9. **Annual Agenda Items (Autumn pre-October)**
  - i. Budget for the next Financial Year
  - ii. Assets to be inspected for Public Liability/Risk assessment
10. **Open Forum issues/Suggestions**
11. **Date of next meeting** - September