

# **Barwick in Elmet & Scholes Parish Council**

## **Agenda for the General Purposes and Finance Committee**

Meeting to be held on Tuesday 11<sup>th</sup> September 2018 at the Manor House, Scholes at 7 p.m.

### **AGENDA**

1. To receive apologies for absence.
2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
3. To **approve and sign the Minutes** of the General Purposes and Finance Committee Meeting held on 9<sup>th</sup> July 2018.
4. **Assets**
  - Review of Existing Assets
  - Additions of Content
  - Additions for Risk Assessment
5. **Programme of Works**
  - Review of work done
  - Action for work outstanding
  - Review of existing content
  - Additions of content
  - Review of work which needs only a bi-annual or five-yearly check
6. **Additional work requests, costings and action**
  - Update on items considered last time
    - Varnish Barwick memorial bench
    - Repairs to Hall Tower steps
    - Wall adjoining Scholes Lodge Lane – needs rendering/wall bowing
    - Jack Heaps Field wall
  - Broken sign in Jack Heaps Field
  - Scholes Lodge Lane
7. **Budget Review**
8. **Other Agenda Items**
  - i. Financial Regulations and Financial Risk Assessment document review
  - ii. To consider payments via direct debit
  - iii. Review of Complaints Procedure
9. **Annual Agenda Items (Autumn pre-October)**
  - i. Budget for the next Financial Year
  - ii. Assets to be inspected for Public Liability/Risk assessment
10. **Open Forum issues/Suggestions**
11. **Date of next meeting**