

Barwick in Elmet & Scholes Parish Council

Agenda for the General Purposes and Finance Committee

Meeting to be held on 21st March 2019 at the John Rylie Centre at 7 p.m.

AGENDA

1. To receive apologies for absence.
2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
3. To **approve and sign the Minutes** of the Finance and General Purposes Committee Meeting held on 31st January 2019
4. **Assets**
 - Review of Existing Assets
 - Adjustments of assets following In Bloom discussions deferred
 - Adjustments or additions to content
5. **Risk assessment list**
 - Review of content
 - Summary sheet to be compiled by Craig
 - Adjustments or additions to content
6. **Programme of Works Schedule**
 - Review of work done
 - Action for work outstanding
 - Roundabout progress?
 - Adjustments or additions to content
7. **Additional work requests, costings and action**
 - Costings for leaflet distribution across the Parish
 - Scholes Lodge Lane wall work to be added to POWs?
8. **Budget Review**
9. **Other Agenda Items**
 - Making payments electronically - update
 - Insurance renewal quotes
 - Newsletter – quotation from an alternative printer – update
 - Christmas lights plan of action for this year
10. **Open Forum issues/Suggestions**

Date of next meeting