

**MINUTES of the PARISH COUNCIL MEETING**

held on Monday 1<sup>st</sup> April 2019 at 7:30pm at Scholes Methodist Hall.

**PRESENT:**

Councillor	Claire Hassell (Chair)		
Councillors	Joanne Austin	Matthew Clover	Phil Maude
	Matt Baker	Karen Dales	Paul Remmer
	Howard Bedford	Glyn Davies	Stella Walsh

**In attendance:** Eight residents, Ward Cllr. Sam Firth and the Clerk.

**1 APOLOGIES:** Cllrs. Craig Barker and Neil Beaumont. Cllr. Baker announced that he would not be seeking re-election after being a Parish Councillor since early 2011. He was thanked for his contribution to the Parish and was recognised with a round of applause.

**2 DECLARATIONS OF PECUNIARY INTEREST** – Cllr. Maude regarding item 5.3 his wife is a Scholes in Bloom volunteer and Cllr. Hassell regarding item 7.2 she is a member of the local Royal British Legion.

**3 MINUTES OF PREVIOUS MEETING**

It was **resolved** that the minutes of the Parish Council (PC) Meeting (12/2018) held on 4<sup>th</sup> March 2019 (536-538) having been circulated, be approved and that the Chair sign the minutes, proposed Cllr. Remmer, seconded Cllr. Baker, all those who were at the March meeting were in favour.

**4 CRIME REPORT**

There were three *Burglary Residential* crimes in March, two in Scholes (Leeds Road and The Avenue) and one in Potterton (farming equipment and tools taken from a barn of a secluded working farm). Mole grips were used to snap to euro-profile lock to gain entry to the property on The Avenue. There were two cases of *Theft from Motor-Vehicle* (Lynnfield Gardens and a yard on York Road). In the both cases, money or other items were stolen from insecure vehicles. There were two cases of *Theft Non-Specific* (Leeds Road and York Road). The attempt on York Road was unsuccessful, in the other case, ladders were taken.

It was noted that elderly residents on Leeds Road were worried following recent burglaries. There was concern about unlicensed motor bikes. Crime prevention advice would appear in the next PC newsletter. The Crime Prevention Working Party would be meeting in Manor House on 4<sup>th</sup> April. It was also reported than a hundred pansies planted by Barwick In Bloom had been stolen.

**5 FINANCE**

**5.1** The **cash book, bank reconciliation statement, screen print and budget monitor** had been circulated showing payments made during March of £1,664.63 (eight cheques totalling £1,523.60 and three direct debits of £141.03). The precept was expected to be received on 2<sup>nd</sup> April.

**5.2** The **cash book** showed ten cheque payments to be made in April amounting to £5,868.26.

**5.3 Payments to In Bloom Groups** - it was **resolved** that £1,500 be given to each of the In Bloom Groups under section 137 of the Local Government Act 1972, proposed Cllr. Baker, seconded Cllr. Remmer, all those eligible to vote in favour.

**6 CORRESPONDENCE**

The correspondence list was noted showing items which had been circulated to all Councillors (3018 to 3023). Regarding 3018 (concerns about people exercising their dogs on Jack Heaps field and commenting that the signs give conflicting messages), new signs had been bought for Jack Heaps field. 3019 was a resident with several queries, the Clerk had responded to these. Regarding 3020 (complaint about people putting canes on grass verges on Flats Lane to prevent cars driving on them) the canes had now been removed. Regarding

3023 (complaint from Barwick cricket club about the outfield being damaged by the football clubs using it for warming up for matches), this would be considered at the Playing Fields Committee meeting. Regarding 3021 (Wildflower Planting Event at Chippy's Quarry on 23<sup>rd</sup> March), it was reported that this had been a very successful event, Cllr. Walsh would ask the event organiser to write an article for the PC newsletter.

## **7 OTHER ITEMS**

### **7.1 Proposal to submit a PC response to the 20mph consultations for Barwick and Scholes.**

**Both villages require individual submissions.** P.C. response to Leeds proposed 20MPH designations throughout the Parish. Cllr. Bedford had prepared a response using the supplied consultation template and indicated agreement with the majority of the re-designations. Comments were added that speed reductions should be applied to Scholes Main Street and Leeds Road through Scholes and to Barwick. Long Lane in Barwick, speed should be reduced to Laverack Bridge, Potterton Lane reduced and the York Road near its' junction with Potterton Lane also reduced. The full response is available on the PC website. Cllr. Hassell proposed submitting the response, this was seconded and passed by a majority.

**7.2 Parish Events.** It was **resolved** that £150 be given towards the cost of decorating Scholes for the Tour de Yorkshire "Best Dressed Village" competition, proposed Cllr. Dales, seconded Cllr. Walsh, all in favour. It was **resolved** that the Royal British Legion be given permission to use Jack Heaps for an event in July to celebrate the 75<sup>th</sup> anniversary of the Normandy Landings, proposed Cllr. Hassell, seconded Cllr. Walsh, nine in favour and one against. Further details of the event will be provided in due course.

**7.3 Scholes gala.** Since the last meeting, the Village Hall Committee had contacted the PC advising that they were not seeking funds but did need support as both the Village Hall and the gala are run by small committees. Cllr. Hassell attended their last meeting and gained an appreciation of the size of the task. The P.C. policy on grant funding had been clarified to the Village Hall and it was now appreciated that organising the Scholes Gala was a huge task that required support, particularly as members of the committee and by people on the day. A future meeting between the P.C. and the Village Hall to assess future assistance would ensure full communication and understanding by both parties.

**7.4 Scholes Library.** The library is highly likely to close at an as yet undetermined date. It was **resolved** that a meeting be set up with Ward Councillors and the Leeds City Council officers involved to discuss the future use of the building, proposed Cllr. Maude, seconded Cllr. Walsh, all in favour. Cllr Walsh to contact Shadwell for information on how they manage their library with volunteers.

**7.5 Recognising key figures in the Community.** Cllr. Barker would be asked to circulate suggestions ahead of the next meeting.

**7.6 Request by Beechwood Football Club to use Scholes Football Field in conjunction with Scholes & Barwick Junior Football Club.** Following an approach about the use of Scholes Football Field, a meeting had been arranged between Beechwood Football Club and Scholes & Barwick Junior Football Club and the clubs were in favour of sharing. It was proposed by Cllr. Hassell to instruct the PC solicitor to draw up a licence for Beechwood FC at an annual rent of £100. Concern was expressed regarding legal costs. The proposal was amended to offer Beechwood use of the field at £100 p.a. with the legal aspects of the licence deferred for further enquiry. Cllr. Maude offered to inspect the current lease and licence used for the football club at Barwick and consult with the solicitors acting for the P.C. and enquire for costs. Nine in favour of the amended motion and one against and this was also carried as the substantive motion.

**7.7 Finance and General Purposes Committee – 21<sup>st</sup> March.** A report of the meeting of 21<sup>st</sup> March was given. The Committee had considered amendments to the assets list and programme of works. It was **resolved** to adopt decorative furrow ploughs (three in Barwick and two in Scholes) and the Barwick owl statue as maintenance free donated assets, proposed Cllr. Walsh, seconded Cllr. Baker, all in favour. It was **resolved** to set a budget of £4,000 for Christmas Lights, proposed Cllr. Maude, seconded Cllr. Remmer, all in favour. A budget had been considered noting the large difference of expenditure over income in 2018/19. It was agreed that ring-fenced cash reserves be shown as such, e.g. Community Infrastructure Levy, Election Costs and Playground maintenance budget.

**7.8 Facebook/Website** – Cllr. Bedford reported that there had been 3,323 views with 824 followers and 784 likes. Many of these views were relating to the 20mph proposals, election dates, Chippies Quarry and the relocation of the defibrillator. There were 100 followers on Twitter. It was suggested that the road closure timings for the Tour de Yorkshire be put in the website.

**7.9 Playground Inspection Training held 20<sup>th</sup> March.** Cllr. Clover had attended this training and proposed that he inspects the Playground at Barwick on a regular basis. Barwick had been the host parish for this training and as such, the playground was used to give delegates practical training resulting in several issues being identified which Cllr. Clover will pursue.

**7.10 Scholes Bridge Meeting – held 21<sup>st</sup> March.** Cllrs. Hassell & Maude had attended this meeting at Leeds Civic Hall involving officers from the Bridges Team.

**7.11 Greenway Feasibility meeting – held 22<sup>nd</sup> March.** Several Councillors had attended this meeting at Leeds Civic Hall chaired by Cllr. Gruen. This was followed by a further meeting involving interested parties. The feasibility report had been presented. Seventeen different routes were identified as feasible. Due to lack of finance however Leeds City Council are not progressing a route selection process and no further action is required from the Parish Council at this stage.

**7.12 Leeds Planning conference for Town and Parish Councils and Neighbourhood Forums – 26<sup>th</sup> March.** Cllrs. Hassell and Maude had attended this event led by Jonathan Carr. There had been an update on Core Strategy (David Feeney), presentations on Community Infrastructure Levy (Kathleen Morton) and Neighbourhood Plans (Ian McKay). Leeds hopes to adopt its Core Strategy Selective Review and Site Allocation Process in the summer. There was a demonstration of using online public access (Andrew Oxley) – LCC are urging Parishes to submit their comments to Planning applications in this way.

**7.13 Surgeries** – Cllr. Baker had manned the March surgery, there was nothing to report.

## **8 PLANNING**

**8.1** The draft minutes of the **Planning Committee** meeting of 18<sup>th</sup> March had been circulated and the decisions taken regarding planning applications were noted (no objections to two applications and no need to respond to a third due to subsequent changes). Part of the meeting was an on-site visit the Post Office to discuss proposals they wished to be considered for grant funding and to look at a property on Main Street. Cllr. Hassell has since contacted the officer at LCC dealing with the grant applications who has confirmed that the proposed work does not qualify. Regarding the property on Main Street, the builders have since uncovered a well. At the time of the meeting, there were no new developments regarding the garage down Aberford Road but since then, two storage units have been delivered. Following the Public Session at the March meeting, Cllr. Maude had visited the area down Rakehill Road and met the complainant who was accordingly reassured. It was noted that all the houses of the Chartford Homes development remain unoccupied and so compliance with various conditions does not yet arise. A preliminary meeting of the ELOR working party group would be held on 17<sup>th</sup> April at 7:30pm in Manor House.

## **9 REFERRALS & RISK ASSESSMENTS**

- The Scholes defibrillator had been repaired having developed a fault. This had highlighted the need to replace the old cabinet with the new one supplied in 2018.
- There were pot holes on The Avenue and concerns about the state of the footway on Belle Vue Avenue.
- The white lines at the Coronation Tree junction are so badly worn away that they are barely visible.
- Inconsiderate car parking near the school has been reported.

## **10 TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING** – Terms of Reference and report of the ELOR group.

## **11 DATES OF FUTURE MEETINGS**

Monday 13<sup>th</sup> May 2019: Barwick in Elmet Methodist Schoolroom: Annual Parish Meeting (7pm), Annual Parish Council Meeting (8pm).

### **Note the later date due to the May Bank Holiday**

Thursday 4<sup>th</sup> April – Crime Reduction Working Party – 7pm John Rylie Centre.

Monday 8<sup>th</sup> April: Barwick Playing Fields/Allotments Committee at Barwick Methodist Schoolroom at 7:30 p.m.

Monday 15<sup>th</sup> April: Planning Committee (6.30pm), John Rylie Centre.

Wednesday 17<sup>th</sup> April: East Leeds Orbital Road group – Manor House, 7:30pm.

Monday 29<sup>th</sup> April: Scholes Playing Fields at the Sports Pavilion at 7:30pm.

Thursday 20<sup>th</sup> June: Finance & General Purposes Committee – 7pm – John Rylie Centre.

There being no further business the meeting closed at 9:44pm.

Signed

Chair

13<sup>th</sup> May 2019

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### **OPEN FORUM**

The following items were raised following a recap of the issues raised at the last Open Forum,

- Two Scholes residents represented a group who had entered Scholes for the Tour de Yorkshire “Best Dressed Village” competition and were seeking PC support for the cost of Yorkshire Bunting, cable ties, bunting tape, etc. (item 7.2).
- A resident asked for the Parish Council’s position regarding the Elmet Greenway following the publication of the feasibility study (item 7.11).
- A resident asked about the wall on Scholes Lodge Lane which is overgrown with hebe plants and in need of repair. The Clerk will get quotes from the builders whose names were suggested.
- There are still issues with the number 11 bus with the 11am service missing on consecutive Wednesdays. Ward Cllr. Firth had organised a meeting, Cllr. Baker would continue to attend the transport meetings as a resident.