

Barwick in Elmet and Scholes Parish Council

Minutes of a meeting of the Finance and general Purposes Committee held at 7.0pm at the John Rylie Centre on Thursday 20th June 2019

PRESENT; Councillor Matthew Cover (Chair)
Councillors Claire Hassell Graham Slater
Glyn Davis Karen Dales
Stella Walsh

1. Councillor Hassell was appointed to take the minutes
2. There were no apologies
3. No declarations of interest were recorded.
4. The draft copy of the minutes of the F & GP Meeting on 23rd May were unanimously approved and it was agreed a full copy be signed at the Parish Council Meeting on 1st July 2019
5. Leaflet distribution – the Scouts based in Scholes had indicated they were likely to be available to distribute leaflet to all residences. However, an agreement on cost was still required (£50 suggested) and it needed clarifying that this work would be on an irregular basis and possibly at short notice.
Quotes were still required for the repairs to a wall at Scholes Lodge Farm Development.
Quotes for spraying brambles on Hall Tower Hill - £112.50 initial treatment £64.50 for subsequent treatments were approved. CH to check contractor for his licence and supply of safety warning notices.
6. The list of Parish Assets was reviewed and additions made.
7. Risk Assessment list was reviewed and further assessments and checking are required. Discussion took place regarding the Annual Governance & Accountability Return and the need for initial cost value and date acquired adding to the Asset List and the need for regular risk assessments to be recorded to that list for liability insurance purposes.
8. Discussion on the Programme of Works resulted in MC agreeing to review the spreadsheet for further consultation and amendment.
9. A new “in house” auditor is required – confirmation is required as to whether the person has to be a qualified accountant.
There is still no confirmation of the new signatories to the Bank Account. The Clerk has approached the Bank regarding a pre loaded payment card.

2.

10. MC offered to investigate and set up a 'Google Drive' to facilitate spread sheets.
Grants Policy deferred to a future meeting.
11. Next Meeting Wednesday 24th July at Thee Manor House in Scholes at 7.0pm.
12. Meeting closed at 9.40pm.