

**MINUTES of the PARISH COUNCIL MEETING**

held on Monday 3<sup>rd</sup> June 2019 at 7:30pm at Scholes Methodist Hall.

<b>PRESENT:</b>	Councillor	Claire Hassell (Chair)		
	Councillors	Joanne Austin	Karen Dales	John Moreland
		Neil Beaumont	Glyn Davies	Graham Slater
		Howard Bedford	Phil Maude	Stella Walsh

**In attendance:** Five residents, PCSO Geoff Nottingham (part), Ward Cllrs. Sam Firth and Matthew Robinson (part) and the Clerk.

**1 APOLOGIES:** Cllrs. Matthew Clover and Paul Remmer.

**2 DECLARATIONS OF PECUNIARY INTEREST.** Cllrs. Moreland and Slater regarding item 7.5.

**4 MINUTES OF PREVIOUS MEETING**

It was noted that the item relating to the East Leeds Orbital Road working party (item 7.4) should say that it was **resolved** that the Terms of Reference be agreed subject to the following amendment;

There will be no prescribed criteria for membership and no limit on numbers. If membership of the working party shall exceed twenty then the working party shall elect a representative group from its membership to attend meetings with Leeds City Council (LCC)

It was **resolved** that subject to the above correction, the minutes of the Annual Parish Council (PC) meeting (2/2019) held on 13<sup>th</sup> May 2019 (544-546) having been circulated, be approved and that the Chair sign the minutes, proposed Cllr. Davies, seconded Cllr. Bedford, all those who had been present were in favour.

**6 CRIME REPORT**

Full details of the report are posted on the PC website. There were three *Burglary Residential* crimes in May (The Boyle, Richmondfield Drive and Belle Vue Road). In the first case, the suspects fled after being disturbed, in the latter two cases, the suspects gained access via unlocked doors. There was one *Burglary Business* where the suspects used forced entry to gain access to a council owed garage on Belle Vue Avenue. There were two other crimes, a theft of a motor vehicle from Green Court and a failure to pay a taxi fare on Lyndhurst Road.

The Police Community Support Officer (PSCO) clarified the previous month's annual crime report, seven vehicles were stolen as a result of keys being taken from property which are classed as *Burglary Residential* crimes on the report.

The PSCO reported a successful arrest and recovery of stolen money. There were questions about inconsiderate parking. There was discussion regarding ANPR cameras following comments made at the Public Session. The Crime Working Party would consider this at its next meeting.

**5 FINANCE**

**5.1** The **cash book, bank reconciliation statement, screen print and budget monitor** had been circulated showing payments made during May of £3,024.76 (nine cheques totalling £2,554.18 and four direct debits of £470.58). A refund from Yorkshire Water Authority for Scholes Playing fields was noted and it was also noted that an automatic payment had been taken by LCC for Scholes Playground rent.

**5.2** The **cash book** showed ten cheque payments to be made in June amounting to £2,304.53 plus three direct debits (the value of one is awaited).

**5.3 Annual Governance Statement.** It was **resolved** that the Annual Governance Statement (AGAR 2018/19 Part 3), having been considered by the Finance and General Purposes (F&GP) Working Party, be

approved, proposed Cllr. Davies, seconded Cllr. Walsh, all in favour. It was agreed in future this would come to the June meeting after consideration and recommendation by the F&GP.

**5.4 Accounting Statements.** It was **resolved** that the Accounting Statements 2018/19 having been considered by the F&GP Working Party be approved, proposed Cllr. Davies, seconded Cllr. Walsh, all in favour.

## **6 CORRESPONDENCE**

The correspondence list was noted showing items which had been circulated to all Councillors (3027 to 3031). Cllr. Hassell and the Clerk had meet on-site with the resident regarding item 3029 (from a resident regarding access to the cricket club via Richmondfield Mount). Cllr. Hassell agreed to write to the practice manager regarding 3030 (telephone query regarding the pharmacy at Elmwood Surgery with concerns that patients are being referred to pharmacies elsewhere).

## **7 OTHER ITEMS**

**7.1 Report of the Finance and General Purposes Committee.** The F&GP Committee had met on 20<sup>th</sup> May 2019 to discuss items delegated to it by the meeting of 13<sup>th</sup> May. It had agreed a grant towards the British Legion's Commemoration of the Normandy Landings (an event which had subsequently been cancelled). They had considered quotes for insurance renewal and agreed to switch to Inspire (via Came and Company) and this was in hand. At the next meeting, the Committee will consider a proposal that the PC adopts a Grants Policy. The Clerk reported that the new insurance has been agreed with Inspire and payment will be made in due course.

**7.2 Resolution for the PC to adopt the Terms of Reference for the Crime Reduction Working Group.** In the absence of the Chair of this group, it was decided to defer this to the next meeting.

**7.3 Footways concerns along Leeds Road.** Following discussion at the Planning Committee, Cllr. Davies had walked along the footway on Leeds Road between the two villages and produced a report highlighting the urgent need to address concerns about the loss of footway width due to verge creep and overgrown hedges. Cllr. Austin highlighted similar issues down Potterton Lane. It was formally noted that the quality of Cllr. Davies' report was excellent.

**7.4 Recommendations for mitigation of the problems caused by the overgrowth along the footway of Leeds Road.** Following the above item, there was discussion regarding how to use the report to drive improvements. Cllrs. Beaumont, Bedford, Davies and Slater would form an online working group to exchange ideas. To report back to the next PC meeting with proposals how to engage homeowners, landowners and LCC.

**7.5 An error in the appendix to the Neighbourhood Plan regarding public rights of way across green spaces – in particular the disused railway.** Following a proposal by Cllr. Walsh, it was **resolved** to grant dispensation to Cllrs. Moreland and Slater to speak on this issue on the understanding that this was for one meeting only and only relating to this item, all in favour. It was **resolved** that the PC acknowledges that the reference to a "*permissive path*" across land at the rear of Nook Road cited on page 26 of Appendix 5 to the adopted Neighbourhood Plan is erroneous and no such permissive path exists. Proposed Cllr. Maude, seconded Cllr. Bedford, all those eligible to vote were in favour. Cllr. Moreland also agreed to undertake to ensure all residents of Nook Road who had purchased land affected by this were made aware of the statement.

**7.6 Bespoke training for new Councillors.** Cllr. Hassell agreed to arrange a date to invite new Councillors to her home for an overview of the PC with support from the Clerk. It was noted that a list of useful contacts at LCC could be obtained from LCC's Charter (noting that it would not reflect recent changes in personnel).

**7.7 Scholes Lodge Farm.** The minutes of the meeting held on 15<sup>th</sup> May 2019 had been circulated. Planned works are on schedule and the path has been cut. There will be no more tree planting, but further

plants will be added. The PC has agreed An Apple Day event is planned for the afternoon of Sunday 29<sup>th</sup> September, a budget of £450 is proposed. Details to be presented at next meeting.

**7.8 Facebook/Website/Newsletter.** In April, there were 14,777 visits and 2,871 in May. There are 802 followers on Facebook and 103 on Twitter. Disappointment was expressed at the shortcomings of the PC website and Cllr. Davies agreed to look at advice for a new website on the National Association of Local Councils.

**7.9 Report of planning training.** Cllr. Bedford had circulated a report of the planning training he attended on 12<sup>th</sup> April and recommended this course. The content is useful as a means of providing focus for planning meetings. Cllr. Bedford recommended a proforma approach to planning meetings.

**7.10 Reports of the Playing Fields Committee meetings and to consider a replacing Sports Club leases with licences.** Draft minutes of the meetings of the Playing Fields Committees of Barwick (8<sup>th</sup> April) and Scholes (29<sup>th</sup> April) had been circulated. The main issue arising from the meeting at Barwick was regarding the septic tank which had been emptied by the football club. It was agreed that inspection of the tank via a camera was not necessary. The insurance company had been approached to see if this formed part of their cover. Cllr. Remmer would get alternative quotes for repair of the tank. The Junior football team had folded (affecting both villages). Another junior football club had expressed interest and Mount Saint Marys had indicated a willingness to share facilities. Regarding Scholes, a woman had become involved with Tennis Club and was making a difference, engaging interest and looking to make better use of the Pavilion including hire. There was uncertainty regarding the position of Scholes Sports Association in relation to the Football and Tennis Clubs and a meeting would be arranged with relevant representatives.

**7.11 Surgeries.** All future surgeries would be held at Saint Philip's Church café. The next surgery 29<sup>th</sup> June at 11am, Cllr. Slater would be present.

## **10 PLANNING**

The draft minutes of the **Planning Committee** meeting of 20<sup>th</sup> May had been circulated and the decisions taken regarding planning applications were noted. The main discussion topics were an application for work to Springfield on Taylor Lane, the footway along Leeds Road (see items 7.3 & 7.4 above) and the Core Strategy Selective Review (CSSR) consultation to the main modifications. It was **resolved** to allow the Planning Committee to consider a response to the CSSR consultation as the next PC meeting would not be until after the 28<sup>th</sup> June deadline, proposed Cllr. Beaumont, seconded Cllr. Bedford, all in favour. All Councillors would have opportunity to comment on the suggested response before submission.

The Planning Committee would consider an application for works to protected trees on land next to 9 Meadow View (reference 19/02613/TR).

## **11 REFERRALS & RISK ASSESSMENTS**

The bridge across the ditch connecting Scholes Lodge Farm to the adjacent field and the bridge across the beck down The Boyle.

**12 TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING** – Councillors were asked to notify the Clerk of any matters they wished to be discussed.

## **13 DATES OF FUTURE MEETINGS**

Monday 1<sup>st</sup> July 2019: Barwick in Elmet Methodist Schoolroom: Open Forum (7pm), PC Meeting (7:30pm).  
Monday 17<sup>th</sup> June: Planning Committee (6.30pm), John Rylie Centre  
Thursday 20<sup>th</sup> June: Finance & General Purposes Committee – 7pm – John Rylie Centre

There being no further business the meeting closed at 9:50pm.

Signed

The following items were raised

- Frustration was expressed at the lack of progress regarding the number 11 bus service following a meeting in January in Merrion House in Leeds involving the Chair, Vice Chair, transport representatives and a passenger representative. Revised timetables for several bus routes have been issued since then but the promised changes made at that meeting have not happened. Cllr. Walsh had written but not had a response. A further meeting is planned for 1<sup>st</sup> July, the Chair will be present as will the network manager of First Buses and there will also be a representative from Connexions, the 11 service will be an agenda item. It was noted that the 64 service was excellent.
  - A resident asked for an update on the proposal to introduce 20mph restrictions in the Parish. It was noted that a nearby Parishes requested modifications had been rejected. There was discussion regarding the use of Speed Indicator Devices (SIDs) and references to schemes being run in North Yorkshire and comments that a neighbouring parish had bought its own devices. There were issues regarding enforcement as action can only be taken against offenders if a Police Officer accompanies a resident using such a device.
  - There was a question about the convenience store – no one was able to advise if there were proposals to reopen it
  - Concern was expressed that the supermarket at Seacroft has starting charging anyone who uses its car park for more than four hours. LCC had declared a climate change emergency but no action followed this. The Councillor for this Ward had written to the supermarket to express concerns.
  - There were comments about flagstones on Belle Vue Avenue (Ward Cllr. Firth dealing), the library (no immediate plans for closure), Grimes Dyke park and ride proposals (no suitable land identified for this) and plans to relocate the bin for dog waste on Jack Heaps field to the entrance to Scholes Lodge Farm (Ward Cllr. Firth dealing).
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