

# Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 2 September 2019 at Scholes Methodist Hall at 7.30 p.m.

## AGENDA

1. To receive and approve where requested apologies for absence – Cllrs. Bedford & Moreland Claire
2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation. Claire
3. To **approve and sign the Minutes** of the meeting of the Parish Council meeting held on 1<sup>st</sup> July 2019 and the Extra Ordinary meeting of 29<sup>th</sup> July 2019 Claire
4. To receive the **Crime Report** (taken earlier if necessary) PCSO
5. To consider **financial issues** as below
  - 5.1 Cash book and bank reconciliation for July & August Keith
  - 5.2 Report of invoices and payments to be made for September Keith
  - 5.3 To note the External Auditor's Report which confirmed that they are satisfied that proper practices are in place and that there is nothing of concern. Keith
6. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (3036-3042) Keith
7. **Other Items**
  - To Consider;**
  - 7.1 The communication from Leeds Local Access Forum advising of the 2026 deadline for claiming historic rights of way and to decide what action the Parish Council should take Claire
  - 7.2 A proposal that the Parish Council meeting starts at 7pm with a maximum of 30 minutes for residents to speak Claire
  - 7.3 A resolution that the PC supports the installation of a gate at the entrance to Bog Lane with a grant of up to £800 Karen
  - 7.4 A resolution to accept a quotation for the septic tank at Barwick Football Pavilion and that the Parish Council pays this as landlord Glyn
  - 7.5 A resolution to use the Sports Pavilion at Scholes for Parish Council and other meetings. Graham
  - 7.6 A resolution that the Parish Council appoints;
    - a management working party to run Scholes Sports Pavilion following the surrender of the lease by the Tennis Club.
    - a committee to manage the sports fields in both villages view a view to exploring funding opportunities.
  - Approves a resolution to have a Pavilion maintenance budget to include insurance, utility bills, security, Legionnaires checks, annual fire extinguisher inspection and essential repairs
  - Approves a resolution to agree the licence for Scholes FC to use the Pavilion for £750 (reviewed annually).
  - 7.7 A resolution that the wall at Scholes Lodge Lane is replaced and to consider whether to replace with another wall or a fence and to consider the quotes given. Claire
  - 7.8 A resolution to purchase a small 1.2 m bench to be placed outside Osman House for use by residents, which would also require three 2 x 4 concrete slabs for it to stand on. Total cost max £200 Stella
  - 7.9 A resolution that the Parish Council reconfirms their original decision that Cllr. Maude represents the Parish Council on the Greenway Group and reports back when appropriate. Claire
  - 7.10 A leaflet to be drawn up and distributed throughout the parish for the purpose of informing the residents that there is an incentive to survey houses for security purposes with a notice on the reverse regarding a possible CCTV scheme Matthew
  - 7.11 A resolution to allow Mount Saint Mary's Football Club to sublet the use of the pitch at Barwick to Scholes FC, on condition that Scholes FC pay to the Parish Council a fee of £100 for use for the season 2019/2020 Phil
  - 7.12 Adoption of the Parish Council grant funding policy Graham
  - 7.13 National Events are proposed to celebrate VE Day 75 years ago on Friday 8th May 2020 which has been declared a Bank Holiday, It is resolved to support and provide an event for residents. Financial contribution, a budget and event details will be presented if the principle of support is approved. Claire
  - 7.14 Facebook/Website/Newsletter – to consider upgrading the website Neil

## **Reports of Meetings Attended and Updates of previously considered items**

<b>7.15</b>	Update on Christmas Lights	<b>Claire</b>
<b>7.16</b>	To note that the Clerk's annual appraisal has taken place with an increase in hours worked and remuneration	<b>Stella</b>
<b>7.17</b>	Scholes Lodge Farm report	<b>Paul</b>
<b>7.18</b>	Surgeries	<b>Graham</b>
<b>7.19</b>	Resolution for the PC to adopt the Terms of Reference for the Crime Reduction Working Group	<b>Matthew</b>
<b>7.20</b>	To note the draft minutes of the Finance and General Purposes Committee	<b>Matthew</b>
<b>7.21</b>	To note the report circulated by Cllr. Bedford following his attendance at a Chairmanship training course	<b>Claire</b>
<b>7.22</b>	To note that Cllr. Clover and the Clerk attended finance training on 18 <sup>th</sup> July	<b>Matthew</b>
<b>7.23</b>	To note that Cllr. Hassell and the Clerk attended playground inspection training on 25 <sup>th</sup> July	<b>Claire</b>
<b>7.24</b>	Report of the Meeting with LCC officers to discuss dog-fouling issues held on 2 <sup>nd</sup> July	<b>Claire</b>
<b>7.25</b>	Report of the Meeting with Scholes Village Hall held on 5 <sup>th</sup> July	<b>Claire</b>

## **8. Planning Matters**

To note or consider recommendations of **Planning Committee** regarding Planning Applications considered at their meetings of 15<sup>th</sup> July and 12<sup>th</sup> August.

**Phil**

To note that the Site Allocations Plan was adopted by Leeds City Council at its full council meeting on 10<sup>th</sup> July.

## **9. To consider referrals and risk assessments**

**Claire**

## **10. To notify the clerk of matters for inclusion on the agenda of the next meeting – Resolution that the Parish Council considers the speed watch programme. Proposal that the Parish Council considers alternatives for legal matters. To note the dates for the funfair.**

**Claire**

## **11. Date of forthcoming meetings:**

**Claire**

Monday 7<sup>th</sup> October: Barwick in Elmet Methodist Schoolroom: Open Forum (7pm), Parish Council Meeting (7:30pm).

Monday 16<sup>th</sup> September: Planning Committee (6.30pm), Barwick Methodist Schoolroom

Wednesday 18<sup>th</sup> September: Finance & General Purposes Committee (7pm), Scholes Sports Pavilion