Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 6 January 2020 at Scholes Methodist Hall Open Forum (7pm), Parish Council Meeting (7:30pm).at 7.30 p.m.

**AGENDA**

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| **1.** | To receive and approve where requested apologies for absence | |
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| **2.** | To receive any declarations of interest not already declared under the council’s code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation. To note that Councillors (and their partners) had received an invitation to a Christmas party on 19th December at Bramham Park House to be declared as receipt of a gift of hospitality. | |
| **3.** | To **approve and sign the Minutes** of the meeting of the Parish Council held on 2nd December 2019 | |
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| **4.** | To receive the **Crime Report** (taken earlier if necessary) | |
| **5.** | To consider **financial issues** as below | |
|  | **5.1**  **5.2**  **5.3** | Cash book and bank reconciliation for December  Report of invoices and payments to be made for January  To consider a budget for 2020/21 and to approve a resolution that the precept be kept at £37,148 |
| **6.** | To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary. | |
| **7.** | **Other Items** | |
|  | **Scholes Pavilion** | |
|  | **7.1** | **Hire**. To consider a resolution that Scholes Sports Pavilion is available for hire by Parish residents at the following hourly rates:- Children's parties £40 for 4; £60 for 8; £6 other daytime hire; £12 weekends and evenings, £4 for community groups with Charitable status, rates for non-residents as above plus 50% |
|  | **7.2** | To consider a resolution to adopt the hire agreement as circulated by Cllr. Maude. |
|  | **7.3** | **Maintenance**. To consider a resolution to agree a budget of £500 to purchase folding tables, microwave, kettle, crockery and glasses for Scholes Sports Pavilion and £300 to improve heating, fit a smoke detector or fire alarm (depending on insurance requirement) and ensure outside lights are working. |
|  | **7.4** | To note the legal capacity for Scholes Sports Pavilion for events, requirements for testing portable equipment and fire/smoke alarms. |
|  | **Others** | |
|  | **7.5** | To resolve that all draft minutes of the Parish Council and Parish Council sub-committee meetings be circulated as soon as practicable after the meeting and that all councillors, or in the case of a sub-committee all members of that sub-committee, will receive such draft minutes simultaneously. |
|  | **7.6** | To consider a resolution that Jacqueline Ward is appointed to the F & GP Committee. |
|  | **7.7** | To consider the report from Cllr Slater on the 'Website Accessibility' webinar. |
|  | **7.8** | To consider a resolution to adopt the 'Proposals for Change to the current Website' |
|  | **7.9** | To consider quotes received for clearing the land on Scholes Lodge Lane and a proposal to decide which quote to accept and instruct accordingly. |
|  | **7.10** | To note that the Finance & General Purposes Committee had considered the revised Standing Orders with a recommendation that the Parish Council consider a proposal to adopt. |
|  | **7.11** | To formally adopt a Disciplinary and Grievance policy based on the National Association of Local Councils template. |
|  |  | **Reports of Meetings Attended and Updates of previously considered items** |
|  | **7.12** | To note that the Finance and General Purposes Committee met on 12th December and to receive the draft minutes and note any actions. |
|  | **7.13** | To report on progress of matters relating to the Barwick football septic tank |
|  | **7.14** | To report on progress of matters relating drainage of Scholes Football Pitch. |
|  | **7.15** | Facebook/Newsletter. |
|  | **7.16** | Surgeries |
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| **8.** | **Planning Matters**  To note or consider recommendations of **Planning Committee** regarding Planning Applications considered at their meeting of 16th December. | |
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| **9.** | To consider **referrals and risk assessments** | |
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| **10.** | To notify the clerk of matters for inclusion on the agenda of the next meeting. | |
| **11.** | **Date of forthcoming meetings**:  Monday 3rd February: John Rylie Centre: Open Forum (7pm), Parish Council Meeting (7:30pm). *Note the change of venue.*  Monday 20th January 2020: Planning Committee (6.30pm) Scholes Sports Pavilion | |