Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 3 February 2020 at the JOHN RYLIE CENTRE Open Forum (7pm), Parish Council Meeting (7:30pm).at 7.30 p.m.

**AGENDA**

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| **1.** | To receive and approve where requested apologies for absence (Cllr. Moreland) and to note the resignation of Cllr. Beaumont and that the deadline for ten electors to request an election is 4th February 2020 and that the vacancy can then be filled by co-option. | |
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| **2.** | To receive any declarations of interest not already declared under the council’s code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation. | |
| **3.** | To **approve and sign the Minutes** of the meeting of the Parish Council held on 6th January 2020 | |
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| **4.** | To receive the **Crime Report** (taken earlier if necessary) | |
| **5.** | To consider **financial issues** as below | |
|  | **5.1**    **5.2**  **5.3** | Cash book and bank reconciliation for January and to note the receipt of a National Lottery Grant for the Pavilion.  Report of invoices and payments to be made for February and to consider paying the Clerk’s mileage expenses by bank transfer with a view to using this payment method in future.  To consider a new signatory. |
| **6.** | To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary - none this month. | |
| **7.** | **Other Items** | |
|  | **7.1** | To consider a resolution that PC meetings start at 7:00pm and up to 30 minutes to be allocated to an Open Forum during which Standing Orders will be suspended. |
|  | **7.2** | To consider a proposal that the March Parish Council meeting is held in the Pavilion at Scholes Sports Grounds to establish its suitability as a venue for future Scholes Parish Council meetings. |
|  | **7.3** | To consider a resolution to agree the setting up of a Pavilion management group to can take and confirm bookings, to agree terms of reference and to appoint volunteers to the group. |
|  | **7.4** | (i) To consider whether the agreed expenses policy needs any amendment to cover essential commodities for Councillors. (ii) To consider whether the Chair should be given an annual allowance. (iii) To approve the cost of upgrading the Chair’s computer retrospectively |
|  | **7.5** | To consider Pavilion hire charges for block bookings including retrospective approval of a resolution for an agreement to hire to a keep-fit instructor at 68 sessions a month for £204 February to June. This agreement is to be for 5 months only and then renegotiated. To approve an agreement that Five-Star Sports use the pitch and Pavilion. |
|  | **7.6** | To appoint a Barwick in Elmet Councillor to represent the Parish Council on the Community Fund Committee |
|  | **7.7** | To consider responsibilities for litter in the villages and whether the Parish Council should hire skips and to note the litter pick on Leeds Road on 2nd February organised by residents |
|  | **7.8** | To consider the use of Jack Heaps Field for parking on Maypole Day (25/05/2020), and Hall Tower Field for storing and renovating the maypole from Easter Monday to Maypole Day on the slip and erect a light scaffolding tent to cover the pole while the maypole is painted also use of the field and hill for Maypole day festival on spring bank holiday Monday |
|  | **7.9** | To consider options for Scholes Football Pitch drainage |
|  | **7.10** | Facebook/Newsletter. To consider someone to take on responsibly for Social Media content and to coordinate the newsletter |
|  | **7.11** | To consider quotes received for installing a cesspool at Barwick Football ground and progress to discussions with the resident football teams. Identify and approve preferred quote. |
|  | **7.12** | To note that “No Parking” signs have arrived for the top of the Verity Strip and to agree a budget for mounting them on posts |
|  | **7.13** | To approve that Cllrs. Bedford, Slater and Ward seek quotes for a new website and report back to the PC once quotes are received. |
|  |  | **Reports of Training/Events Attended and Updates of previously considered items** |
|  | **7.14** | To note that Jack Heaps field will be used for car parking for Barwick Open Gardens on 28th June 2020 |
|  | **7.15** | Community Week Scholes School – report of a visit to Scholes School by Cllr. Walsh |
|  | **7.16** | Report on the Code of Conduct webinar on 7th January attended by Cllr. Slater |
|  | **7.17** | Scholes World Peace Flame Monument report |
|  | **7.18** | Report of a meeting attended by the Clerk on 17th January regarding LCP funding |
|  | **7.19** | Report of the webinar training on Chairmanship Skills on 22nd January attended by Cllr. Slater |
|  | **7.20** | Surgeries |
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| **8.** | **Planning Matters**  To note or consider recommendations of **Planning Committee** regarding Planning Applications considered at their meeting of 20th January. | |
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| **9.** | To consider **referrals and risk assessments** | |
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| **10.** | To notify the clerk of matters for inclusion on the agenda of the next meeting. | |
| **11.** | **Date of forthcoming meetings**:  Monday 3rd March: Open Forum (7pm), Parish Council Meeting (7:30pm). Venue to be confirmed.  Thursday 13th February 2020: Finance & General Purposes Committee – (7pm) Scholes Sports Pavilion  Monday 17th February 2020: Planning Committee (6.30pm) Scholes Sports Pavilion | |