**BARWICK in ELMET & SCHOLES PARISH COUNCIL 9/2019**

**MINUTES of the PARISH COUNCIL MEETING**

held on Monday 2nd December 2019 at 7:30pm at Barwick in Elmet Methodist Schoolroom.

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| **PRESENT:** | Councillor | Claire Hassell (Chair) |  |
|  | Councillors | Jaqueline Ward  Joanne Austin  Karen Dales  Glyn Davies | Howard Bedford Neil Beaumont  Paul Remmer | Phil Maude  Graham Slater  Stella Walsh |

**In attendance**: Ward Cllr. Robinson, two residents and the Clerk.

**1 APOLOGIES.** Cllr. John Moreland.

**2 DECLARATIONS OF PECUNIARY INTEREST.** None

**3 MINUTES OF PREVIOUS MEETING**

It was **resolved** that the minutes of the Parish Council (PC) meeting (8/2019) held on 4th November 2019 (567-570) having been circulated, be approved subject to the replacement of the words “*and, after consideration of an alternative proposal*” in item **8.2** with “*and following consultation between the Chair and the Clerk in which experience had been a deciding factor to recommend a proposal*”

There was a query about item 8.8 (Speed Watch Programme), Cllr. Bedford may revisit this as an agenda item in February if appropriate.

**4 CRIME REPORT**

Twelve crimes in November including four in Scholes where the victims had requested not to have details disclosed, three cases of *burglary residential* on 5th November and one of *theft from vehicle*. The other eight included seven cases of *burglary residential* on Leeds Road (two), Belle Vue Avenue (two), Wendel Avenue, Carrfield Road, Lynnfield Gardens and Main Street, Scholes. The other crime was a case of *Theft non-specific,* again on Belle Vue Avenue. In two of the above cases, vehicles were stolen after the keys had been taken from the property.

**5 FINANCE**

**5.1** The **cash book, bank reconciliation statement, screen print and budget monitor** had been circulated showing payments made during November of £4,063.90 (ten cheques totalling £3,858.50 and four direct debits of £205.40).

**5.2** The **cash book** showed sixteen cheque payments to be made in December amounting to £2,175.19. The Responsible Financial Officer would print gridlines on future cash books in the interest of clarity.

**6 CORRESPONDENCE**

There was one item of correspondence being an update from Ward Councillors regarding issues raised regarding the 2019 Festival at Bramham Park. Further meetings and discussion between Ward Councillors and Festival Republic representatives will take towards Leeds Fest 2020 to make improvements.

**7 OTHER ITEMS**

**7.1 Scholes Lodge Lane.** It was **resolved** to accept a quotation of £280 to clear the area off Scholes Lodge Lane subject to reassurances that the quote was for the same work (particularly disposal of waste) as quoted for by others. Cllr. Hassell would seek clarification.

**7.2 Scholes Pavilion.** It was **resolved** to accept a quotation of £90 for the five-yearly electrical inspection of Scholes Pavilion and to ask the engineer to quote for security lights.

**7.3 Elmet Greenway Group report.** Cllr. Maude had attended two meetings and reported on matters discussed including linking Scholes Lane end to the junction with the proposed orbital road, proposals for Wood Lane and progress in funding a gate to give access to the old railway line at Manston Lane.

**7.4 To report on progress of matters relating to the Barwick football septic tank.** Cllrs. Maude and Remmer had met on 30th November at Scholes to consider drainage issues and to consider possible solutions to concerns about the septic tank which serves Barwick Football Pavilion with consideration being given to installation of a cesspool. Although cricket club have no immediate need to replace their septic tank, the benefits of a joined-up approach were considered. ACTION: Cllr. Hassell will contact cricket club regarding setting up a meeting and to establish their water usage.

**7.5** **Facebook/Website/Newsletter**. Cllr. Beaumont reported that there had been 829 likes on Facebook with 2,484 views. There were 109 followers on Twitter. Cllrs. Bedford and Slater were looking at the website and Cllr. Ward would send them a report having done comparisons of twenty-six sites and noted the need to showcase the community and have signposts to help visitors find the information they require.

**7.6 Surgeries.** There had been no surgeries since the previous Parish Council meeting. Cover for forthcoming surgeries had been arranged at the November meeting.

**7.7 Report of the Community Building Network Meeting 29th October.** Cllr. Slater had attended this event in Sherburn in Elmet. Most of the delegates were within the North Yorkshire County Council area, many with Village Hall interests. Cllr. Slater noted that this seminar was of particular relevance to anyone involved in hiring out of community premises such as Scholes Sports Pavilion.

**7.8 Report of the Broadband public meeting held in the John Rylie Centre on 8th November.** Cllr. Bedford reported that although only three people attended this event, a total of twenty-three signatories had been obtained from residents of Kiddal, Potterton and along the A64. The group are hoping to secure vouchers to the value of up to £35K. An estimate from Openreach was awaited (with options for other contractors). This would be an agenda item next time to record progress.

**7.9 Report of the Climate Emergency Workshops 12th November.** Cllr. Hassell had attended this event. One suggestion was that it be a requirement of planning applications that environmental issues be a material consideration and this had been fed back to Leeds City Council in response to their Statement of Community Involvement consultation.

**7.10 Report of the Charity Finance Training 13th November.** The Clerk had attended this training and provided a short report and had earlier circulated copies of the slides.

**7.11 Report of the YLCA Clerk’s webinar 20th November.** The Clerk was one of only three delegates to attend this webinar and the organisers, Yorkshire Local Councils Associations (YLCA) were unable to provide the interactive functionality as intended. The result was that the delegates could only listen and contribute by typing questions/comments, as a result the charge was waived.

**7.12 Report of the YLCA webinars of 22nd November and 27th November on the subjects of Local Council Finance and Lawful Agendas and Minutes.** Cllr. Slater had attended the webinar on 22nd November. The YLCA had waived the charges to all delegates due to issues with the sound quality which undermined the learning experience. Cllrs. Hassell and Slater had attended the webinar on 27th November which was without technical difficulties. Copies of the slides had been circulated. It was noted that some Parish Councils suspend their Standing Orders to allow members of the public to speak, this was not considered good practice. Cllr. Hassell would query the correct process with the Chief Officer of the YLCA.

**8 PLANNING**

The **Planning Committee** had met on 18th November. The draft minutes had been circulated with the agenda and the contents were duly noted. It was reported that Chartford Homes would be dismantling their show room the following day as all the houses have now been sold. Cllr. Walsh would visit the site the same day. It was hoped that all works would be done by Christmas.

Cllrs. Austin and Bedford were thanked for attending the informal hearing regarding the appeal against refusal for a crematorium to be built on the site of the golf driving range and for the considerable amount of work they had put into this. They had also worked on the PC response to Leeds City Council’s Statement of Community Involvement consultation and a submission had been made.

**9 REFERRALS & RISK ASSESSMENTS­**

No referrals were reported.

**10 MATTERS FOR INCLUSION ON THE JANUARY AGENDA.** Scholes Sports Fields, Septic tank update and review of Standing Orders (which were first being considered by the Finance and General Purposes Committee).

**11 DATES OF FUTURE MEETINGS**

Monday 6th January: Scholes Methodist Hall: Open Forum (7pm), Parish Council Meeting (7:30pm).

Thursday 12th December: Finance & General Purposes Committee meeting, John Rylie Centre

Monday 16th December: Planning Committee (6.30pm) Scholes Sports Pavilion

There being no further business the meeting closed at 9:35pm.

Signed

Chair

6th January 2020

**OPEN FORUM**

* A resident brought to the attention of the PC works being carried out at two properties along Rakehill Road in Barwick in Elmet. The PC was already aware of one of these and this was a standing item on the Planning Committee agenda and representations had been made to LCC Planning Enforcement officers. The resident alleged that the owner of the business was acting unreasonably in putting deterrents to discourage closer inspection and brought an example of this to the meeting. The PC was not aware of the other property the resident brought to their attention and would consider this at their next Planning Committee meeting.