**The ANCIENT PARISH of**

**BARWICK in ELMET & SCHOLES**

Clerk to the Parish Council: Mr. K. Langley

33 Flats Lane, Barwick in Elmet, Leeds LS154LJ

Telephone - 0113 393 5861: email – ClerkLS154@BTInternet.Com

17 March 2020

Dear Councillor,

You are hereby summoned to attend an extra-ordinary meeting of the **Parish Council** to be held at 7:30pm on **Monday 23 March 2020** at the Sports Pavilion in Scholes.

Preceding the meeting there will be opportunity to meet the resident who has expressed an interest in becoming a Parish Councillor to fill the vacancy in the Barwick in Elmet Ward.

Yours sincerely

**Claire Hassell**

Chair of the Parish Council

Barwick in Elmet & Scholes Parish Council

Extra-Ordinary Meeting to be held on Monday 23 March 2020 at the John Rylie Centre 7:30pm

**AGENDA**

|  |  |
| --- | --- |
| **1.** | To receive and approve where requested apologies for absence |
|  |  |
| **2.** | To receive any declarations of interest not already declared under the council’s code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation. |
|  |  |
| **3.** | **To Consider**; |
|  | **3.1****3.2** | To consider a resolution to give the Clerk delegated authority to respond to non-contentious planning and tree works applications (following advice from members of the Planning Committee).To consider a resolution that, following advice from members of the Finance and General Purposes Committee for the payment of invoices, or the full Parish Council for other matters, the Clerk is empowered to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable. |
| **4.** | **Date of next meeting**:  |

Monday 6th April: Parish Council Meeting (7pm). John Rylie Centre