**Barwick in Elmet and Scholes Parish Council**

**Allotments Sub Committee**

**To be held remotely using a remote platform at 7pm on 8th September 2020.**

**AGENDA**

1. To receive any apologies
2. Declaration of interests
3. Agree minutes of last meeting 22 June 2020.
4. CH to report the process of running the allotments

* Contract/Renewal Letters
* Maintenance for the year…..what needs to be done every year on the allotment
* Payments

6. Discuss looking at contracts payments and renewal letters. Updating the processes going forward. Changing the start dates from 1st October to 1st of January every year. The new renewal letter would be from Oct 2020 to December 2021. Then Jan to Jan thereafter.

7. Discuss the purchase of a ‘brush cutter/strimmer’ for use on Barwick allotments by the allotment holders.

8. Discuss allotment society insurance….Do we need it?

9. Date of next meeting.