

Barwick in Elmet & Scholes Parish Council

Agenda for the Finance and General Purposes Committee

Meeting to be held on 13th October 2020 at 7pm using remote access.

AGENDA

1. To receive apologies for absence and to welcome Cllr. Ward onto the Committee.
2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
3. To **approve the Minutes** of the Finance and General Purposes Committee Meeting held on 15th September 2020.
4. **Additional work requests, costings and action**
 - Scholes Lodge Lane wall – to note that a local farmer has been approached and is willing to level the land (once he has completed seed drilling). To consider the next steps once that work has been carried out.
 - Cess Pool – due to start work commencing 12th October.
 - To consider a quote from Leeds Lights
5. **Assets**
 - Update on inspection of trees on Parish Council land.
 - To note the decision at the last Parish Council meeting to investigate the improvement of Barwick Playground with Cllr. Ward to research this further
 - To update the asset register if necessary
6. **Sports Pavilion in Scholes**
 - Report on bookings, maintenance, grant applications and “Vision for the Future” updates.
7. **Finance**
 - To note that an account with Lloyds bank had been established with Cllrs. Bedford, Hassell, Slater and the Responsible Financial Officer (RFO) as signatories. To consider recommending to the PC a formal resolution to set up the account with authorised signatories to mirror that of the Barclays accounts. To empower the RFO to move funds between accounts as necessary. To consider whether the Barclays accounts should eventually be closed.
 - To note the External Auditor's report and notices regarding public inspection of accounts placed.
 - To consider having a Reserves Policy
 - To note that the outstanding rent and water charges for Scholes Tennis Club were never written off and to consider recovery of this from the Scholes Sports Association bank account.
8. **Action Tracker**
 - To note progress on previously agreed actions.
9. **Date of future meetings**

12th November 2020, 14th January 2021 and 11th March 2021 – by remote access until such time as restrictions allow face to face meetings to resume.

Zoom sign on details below

Topic: Finance and General Purposes Committee

Time: This is a recurring meeting Meet anytime

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<https://us02web.zoom.us/j/3678613057>

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