

Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 2 November 2020 at 7pm using a remote access platform

AGENDA

Statement from the Chair outlining the procedures to be undertaken to hold a lawful and effective remote meeting

1. To receive and approve where requested apologies for absence
2. To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
3. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.
4. To **approve and sign the minutes** of the meeting of the Parish Council held on 5th October 2020
5. **Other Items**
 - 5.1 To retrospectively approve acceptance of the quote for Christmas Lights as recommended by the Finance & General Purposes Committee.
 - 5.2
 - i. To consider a resolution to adopt the changes to the Vexatious Policy which clarifies the process of dealing with complaints.
 - ii. To consider a resolution to approve and adopt the changes to the Terms of Reference of the Staffing Committee to reflect the additional role of dealing with parts of the Vexatious Policy Process.
 - 5.3 To note the theft of coping stones from the wall on Scholes Lodge Lane and to note that the insurance company have been advised and quotes are being sought.
 - 5.4
 - i. To consider adoption of an amended grants policy.
 - ii. To consider the method of assessment.
 - iii. To consider adoption of the application form.
 - iv. To consider the applications made by the In Bloom groups.
 - 5.5 To consider suitable sites for planting of free trees from Leeds City Council and arranging for inspection of same.
 - 5.6 To consider a proposal to pursue having a footpath from the East Leeds Orbital Road (ELOR) to Scholes
 - 5.7 Website – to note the report and recommendation that each website developer be interviewed in order to make a recommendation to the December meeting.
 - 5.8 To note that Cllrs. Davies, Hassell and Slater attended the Outer North-East forum on 22nd October and that Cllr. Hassell attended the National Allotment Society Annual General meeting.
6. **Planning Matters**

To note or consider recommendations of **Planning Committee** regarding Planning Applications considered at their meetings of 19th October 2020.
7. To consider **financial issues** as below
 - 7.1 Cash book and bank reconciliation for October
 - 7.2 Formal approval of invoices and payments to be made for November including a donation of £200 to the Royal British Legion in lieu of Remembrance Day wreathes.
 - 7.3 To consider a recommendation by the Finance & General Purposes Committee that the Parish Council opens an account with Lloyds Bank with authorised signatories to mirror those of the account with Barclays and that the PC agree to transfer an appropriate amount to the Lloyds account to spread financial risk and to agree which activities would be handled from the Lloyds account.
 - 7.4 To note that Mount Saint Mary's football Club have successfully applied for a grant of £7995 towards the cost of the cess pool (£12,580) and that with the Community Fund grant award of £3,500, the balance owed is £1,085 and to consider a proposal that this cost is shared equally between the football club and the Parish Council.
8. To consider **Correspondence** received by the Clerk since the last meeting.
9. To receive the Action Tracker and note progress of previously agreed actions.
10. To receive the **Crime Report** and to consider inviting a Police Community Support Officer to the

December meeting to discuss concerns regarding anti-social behaviour.

11. Date of forthcoming meetings:

Next PC meeting - Monday 7th December 2020 at 7pm.

Finance and General Purposes Committee – Tuesday 10th November 2020 at 7pm.

Planning Committee – Monday 16th November 2020 at 7pm.

All the above meetings to be held by remote access unless advised otherwise.

The deadline for agenda item requests for the December meeting to be submitted to the Proper Officer is **26th November 2020** (standing order 9b).

Zoom details

Topic: Barwick in Elmet and Scholes Parish Council Meeting

Time: 2nd November 2020 at 7pm.

Join Zoom Meeting

<https://us02web.zoom.us/j/84649791090>

Meeting ID: 846 4979 1090

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