

# Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 1 February 2021 at 7pm using a remote access platform

## AGENDA

Statement from the Chair outlining the procedures to be undertaken to hold a lawful and effective remote meeting.

1. To receive apologies for absence and where requested consider approval of the reasons given for absence.
2. To consider a resolution that Mike Brunt is co-opted to fill the vacant position on the Barwick Ward
3. To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
4. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.
5. To **approve and sign the minutes** of the meeting of the Parish Council held on 4<sup>th</sup> January 2021
6. **Other Items**
  - 6.1 To consider a Parish Council response to the consultation from LCC to reduce the amount of floral displays in the city
  - 6.2 To consider an email from Scholes cricket Club about the state of the outfield caused by dog walkers, dogs and casual footballers and to consider the recommendations of the associated report.
    - i) The Parish Council (PC) work with the Cricket Club to agree on the siting and wording of notices advising that dogs should not be exercised on the sports field.
    - ii) The Clerk contact Leeds City Council (LCC) Dog Wardens once the notices have been erected to enforce the rules.
    - iii) The PC investigate how to secure the mobile goal posts to ensure they are not moved around the field without permission.
    - iv) Discussions continue with a local farmer regarding drainage of the sports field.
    - v) The Clerk be authorised to incur expenditure up to his delegated amount as he sees fit to take these matters forward, but if necessary, he seek authority from the Finance and General Purposes (F&GP) Committee.
    - vi) The Club be invited to work with Councillor Bedford as Editor of the Parish newsletter to submit a suitable article highlighting the problems being experienced at the Sports field.
  - 6.3 To consider quotes received for the repair of the fence at Barwick Sports field.
  - 6.4 To consider an offer of a 17½ ton wagon load of planings made by a LCC Highways Operations Manager
  - 6.5 To consider what actions the PC can initiate to improve the visual impact to visitors entering Scholes village from the A64 with particular reference to the old railway bridge and road junction.
  - 6.6 To consider a report of the first meeting of the Neighbourhood Plan Steering group.
  - 6.7 To consider a response to the survey on the East Leeds extension
  - 6.8 To note that Cllr. Maude had attended training “Dealing with complaints and difficult situations” and that Cllr. Slater attended Role of the clerk-RFO training, both on 21<sup>st</sup> January 2021.
  - 6.9 To note the minutes of the F&GP Committee meetings held on 12<sup>th</sup> and 19<sup>th</sup> January 2021
7. **Planning Matters**

To note the minutes of the **Planning Committee** regarding Planning Applications considered at their meeting of 18<sup>th</sup> January 2021.

To resolve (agree) that the Parish Council's proposed submission to the “Consultation on [Leeds] City Council's Proposed Modifications to the Remitted part of the Site Allocations Plan” is acceptable to the PC and will be submitted before Tuesday 16<sup>th</sup> February 2021.
8. To consider **financial issues** as below
  - 8.1 To consider a resolution to donate £200 to the British Legion and donations to other charities.
  - 8.2 To consider a resolution to accept the budget recommended by the F&GP Committee
  - 8.3 To consider a resolution to accept the precept request recommended by the F&GP Committee
  - 8.4 To consider a resolution to agree the Community Infrastructure Levy return

- 8.5 Cash book and bank reconciliation for January
- 8.6 Formal approval of invoices and payments to be made for February.
- 8.7 To note that the Internal Auditor is booked for 22<sup>nd</sup> April and to consider whether to have an interim audit.

- 9. To consider **Correspondence** received by the Clerk since the last meeting.
- 10. To receive the Action Tracker and note progress of previously agreed actions including updates on the new website and on speeding.
- 11. **Crime Report**  
To note the criminal damage done to local sports fields
- 12. **Date of forthcoming meetings:**  
Next PC meeting - Monday 1<sup>st</sup> March 2021 at 7pm.  
Finance and General Purposes (F&GP) Committee – Tuesday 9<sup>th</sup> February 2021 at 7pm.  
Planning Committee – Monday 18<sup>th</sup> February 2021 at 7pm.  
All the above meetings to be held by remote access unless advised otherwise.

The deadline for agenda item requests for the January meeting to be submitted to the Proper Officer is **18<sup>th</sup> February 2021** (standing order 9b).

Zoom details

Topic: Barwick in Elmet and Scholes Parish Council Meeting  
Time: 1<sup>st</sup> February 2021 at 7pm.

Join Zoom Meeting  
<https://us02web.zoom.us/j/84649791090>

Meeting ID: 846 4979 1090

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