

**MINUTES of the PARISH COUNCIL MEETING**

held on Monday 4<sup>th</sup> January 2021 at 7pm using a remote access platform.

**PRESENT:**

Councillor	Phil Maude (Chair)			
Councillors	Howard Bedford	Paul Remmer	Jaqueline Ward	
	Glyn Davies	Graham Slater	David Young	
	Claire Hassell	Stella Walsh		

**In attendance:** Three residents, Ward Cllr. Firth and the Clerk.

The Chair read out a statement outlining the procedures to be undertaken to hold a lawful and effective remote meeting.

**1 APOLOGIES.** Apologies had been received from Cllrs. Dales & Greenwood. The resignation of Joanne Austin was noted, the deadline for ten electors to request that this vacancy be filled by election was 7<sup>th</sup> January 2021.

**2 DECLARATIONS OF PECUNIARY INTEREST.** Cllr. Hassell had been bought gifts from the Parish Council (PC) in appreciation of the work she had done during her five years as the previous Chair and she declared these as a gift of hospitality.

**3 PUBLIC PARTICIPATION.**  
Two residents spoke to the PC about the Santa's Grotto event in the Pavilion. One of these residents had approached the PC for support at the December open forum and Councillors were minded to support this financially although this was not a formal agenda item at that meeting (see agenda item 5.1). A report of the event had been circulated to all Councillors prior to the meeting. The event had been very successful with residents from both villages attending (the winner of the raffle was from Barwick, £167 profits going to the Children's Society). Attendance was in fifteen-minute slots with a total of 82 names on the spreadsheet. Social distancing had been maintained using traffic cones and gazebos. One of the organisers had taken a day off work to support the event. Cllrs. Walsh, Ward and Slater were thanked for their support. A report of the event was suggested as newsletter content. The PC recorded a vote of thanks to the organisers of the event.

Another resident was in attendance being interested in the vacancy and introduced himself.

**4 MINUTES OF PREVIOUS MEETING.**  
It was **resolved** that the minutes of the PC meeting (10/2020) held on 7<sup>th</sup> December 2020 (610-612) having been circulated, be approved, subject to item 5.6 being changed from "was considered" to "was considered *and agreed*", all in favour.

**5 OTHER ITEMS**

**5.1 Santa's Grotto.** It was **resolved** to support the cost of the Santa's Grotto event and to waive the normal room hire charges, all in favour (see above).

**5.2 East Leeds Orbital Road (ELOR).** It was noted that a meeting had taken place on 9 December between the ELOR Working party and ELOR officials, five from the contractor building the road, two from Leeds City Council (LCC) and ten residents. Information had been requested by the Working party regarding compliance with conditions associated with the grant of planning permission relating to mud on Leeds Road following complaints from residents. This was from tipper trucks and a bobcat was being used to clear the mud. Replies to questions formulated by Cllr. Remmer had been promised before Christmas but had not been forthcoming. There was a concern that the statement of construction practice was not published where it was easy to access by residents and that this was meant to be a live document but the last revision was 17<sup>th</sup> April 2020. To also noted that Councillor Maude has stood down from chairing these meetings and that Councillor Bedford was willing to take over as Chair.

**5.3 Speeding Controls.** Cllr. Young had liaised with Ward Cllr. Robinson regarding measures to address concerns about speeding. Three ideas were being pursued. Firstly, to aim to achieve four speed indication devices, two in each village on the main approaches to each village with a potential cost to the PC of £12,000 + VAT. Secondly, to pursue the introduction of 20mph zones and thirdly, to have targeted police speed checks, the timescale for completion of the project being six months. Cllr. Young agreed to prepare a proposal outlining these ideas for consideration at the February meeting. It was estimated that the running costs of each sign would be £100 a year and that the budget would need to reflect this. Factors in considering sign location included land ownership, power supply availability (if non-solar powered signs are used) and the ability of law enforcement officers to stop offenders without creating danger to other road users. It was also suggested that the effect of the ELOR (e.g. new roundabouts) be considered before committing to sign locations.

**5.4 Grants Policy.** It was **resolved** to adopt the Grants Policy and Application form which had been circulated ahead of the meeting, all in favour. A copy of the policy would be posted on the website.

**5.5 Website.** The PC were updated regarding the progress of the new website, the developer had produced a draft of the front page.

**5.6 Peace Flame.** A report had been circulated prior to the meeting and the contents noted. A half-hour formal opening of the Information Board by Ward Cllrs. Firth and Stephenson took place on 19<sup>th</sup> December, a donation of £18 cash was given by residents on this date. Cllr. Davies was thanked for repairs which he had carried out. The remaining money from the Community Fund would be used to lay some netting to make the Flame more wheelchair accessible.

**5.7 Pavilion.** It was **resolved** to approve the £231 cost of applying for planning permission for the 'Vision for the Future' which had been agreed at the pavilion subcommittee meeting of 16<sup>th</sup> September 2020, all in favour. Cllr. Slater was thanked for the work he had done on this project.

**5.8 Finance and General Purposes Committee.** The minutes of the Committee held on 15<sup>th</sup> December 2020 had been circulated and their contents noted.

## 6 PLANNING

The minutes of the Committee held on 14<sup>th</sup> December 2020 had been circulated and their contents noted.

## 7. FINANCE

The **cash book, bank reconciliation statement, screen print and budget monitor had** been circulated. It was **resolved** that anticipated payments shown on the Cash Book be approved (ten BACS payments totalling £2286.17 - excluding those agreed above – items 5.1 & 5.7), all in favour. The last user prior to the lockdown had left the heating on and it was anticipated that the energy bill for the Pavilion would therefore be much higher than normal. It was **resolved** to grant to the Responsible Financial Officer (RFO) the power to transfer monies between the Barclays and Lloyds accounts in order to minimise risk by keeping no more than £85,000 in either bank whilst maximising interest earned, all in favour.

## 8 CORRESPONDENCE

- Thank you letters/emails had been received from the In Bloom groups following the £5,000 donation to each group from the PC.
- 3097 was from a resident interested in making Scholes library a family run community local store. A firm decision regarding the future of the library was awaited from LCC and in any case, the property was not owned by the PC. The resident would be advised accordingly.

## 9 ACTION TRACKER

The Clerk had circulated the Action Tracker showing all ongoing actions, this had been reformatted so that all actions were visible on a single screen.

## **10 CRIME REPORT.**

It was noted that the new website used for crime reports was not being maintained and that content had not been changed since October. Disappointment was expressed at the lack of response from the Police to requests to attend a PC meeting to discuss anti-social behaviour. It was noted that the local Police Community Support Officer would soon be retiring.

## **11 DATES OF FUTURE MEETINGS**

Next PC meeting - Monday 1<sup>st</sup> February 2021 at 7pm.

Meeting the applicant for the Barwick Vacancy – Monday 11<sup>th</sup> January 2021 at 7pm

Planning Committee – Monday 18<sup>th</sup> January 2021 at 7pm.

Finance and General Purposes Committee – Tuesday 12<sup>th</sup> January 2021 at 7pm.

Finance and General Purposes Committee – Tuesday 19<sup>th</sup> January 2021 at 7pm.

Neighbourhood Plan Steering Group initial meeting – 27<sup>th</sup> January 2021 at 7pm

All the above meetings to be held by remote access unless advised otherwise.

The deadline for agenda item requests for the January meeting to be submitted to the Proper Officer is **21<sup>st</sup> January 2021** (standing order 9b).

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There being no further business the meeting closed at 8:17pm.

Signed

Chair  
1<sup>st</sup> February 2021