

**Barwick in Elmet and Scholes Neighbourhood Plan Review (NPR) : Steering Group Meeting No.2 : Tuesday 24<sup>th</sup> February 2021**

**Meeting Minutes:**

**Present:** Phil Maude(PM), Graham Slater(GS) , Irvin Dickinson, Lyn Dickinson, Andrew Wheeler (AW), David Tomkins (DT), Helen Keith, Steve Robinson, Glyn Davies, Howard Bedford(HB), Jim Buckley(JM), Ian Mackay (LCC) ( IM), Claire Hassell, David Young(DY)

**Action**

**1. Welcome and Apologies**

Phil said that he had received 4 resignations from the Group since the last meeting. An apology for tonight's meeting was received from Karen Dales

**2. Minutes of last meeting**

Minutes of the last meeting were approved

**3. Matters Arising**

There were no matters arising not covered by the agenda items.

**4. Terms of Reference**

GS proposed that the Steering Group should be re-classified as a Working Group and tabled amended Terms of Reference to reflect this. He stated that a Working Group would have more freedom to make decisions and would need not be constrained by the Standing Orders of the Parish Council. The decisions it took however would still need approval of the Parish Council.

This motion was approved by 11 votes in favour, none against and 2 abstentions and the Parish Council was recommended to agree the revised Terms of Reference.

**PM**

**5. Reasons for Review**

IM explained the importance of reviewing the existing Plan to determine which policies are not working as well as envisaged or sufficiently robust and what policies are missing e.g. climate change.

IM suggested 3 ways of looking at this:

1. Workshop session with the Working Group to examine the gaps in the current plan
2. Engagement with the community
3. Obtain a formal response from the Council

To satisfy the Independent Examiner any conclusions reached must be backed up by evidence. IM advised keeping an open mind on the scope of the Review until the above had been carried out. It is important to be open and transparent throughout.

IM stated that after the elections LCC will be undertaking a Local Plan Review which would look at Climate Change. Whilst this would be strategic in nature there would be an opportunity for B&S PC to get involved and draft a local climate change policy for the NPR. IM also highlighted the National Government review of NPs. It is likely that this will give more responsibilities to Parish Councils for design policies in NPs.

The Review Check list contained in Discussion Paper 4 to be used as a basis for an agenda for the Workshop and PM to send this to IM to review.

**PM/IM**

The Workshop is to be scheduled following the next meeting

## **6. Reasons to extend the NP Boundary**

JM noted that including the proposed Northern Quarter(NQ) in the NP boundary would double the housing number of the current NP area and new policies for this new area would be required.

IM stated that the Planning Act automatically defines the NP boundary as the Parish Boundary but an application could be made to exclude some areas.

Extending the NP boundary to include the land up to ELOR to the SE corner of the Parish was also discussed. Whilst this was generally thought to be a good idea the reasons were less clear.

IM stressed the importance of providing sound Planning Reasons for changing the NP boundary. IM also explained that any Parish is not obligated to include a housing allocation in the NP but if housing is not addressed within the Plan it could count against it in housing planning applications.

Phil agreed to draft a paper outline the pros and cons of;

- Removing the NQ from the NP area; e.g.: different in character to the rest of the Parish, currently no residents in the NQ to consult with, increased CIL receipts
- Extending the NP boundary to the new ELOR to the SE of the Parish; opportunity to influence any planting in this area e.g. trees to combat climate change, vegetation to preserve local wildlife.

**PM**

This to be circulated to the Group for all to comment. All to respond to Phil in a timely manner even if no comment. This then to be sent to IM to obtain an LCC view in advance of a formal application being submitted on the NP Boundary.

**ALL**

**IM**

PM explained that the Parish Council were not consulted on the decision by the Boundary Commission to extend the Parish Boundary to include the NQ.

DY said that there is a need to address the Parish Boundary issue although it was acknowledged that this could take 10 years and so should be progressed as a separate issue. PM agreed to raise with

- the Parish Council PM
- 7. Scope of Work involved in carrying out the Review**  
This was covered in item 5
- 8 Allocation of Other Roles for members of the Steering Group**  
This to be addressed after the Workshop and the Boundary clarified.
- 9. Social Media including a new /updated Website**  
GS stated that the new Parish Council website would go live on Friday and will include a section on the NPR. It was agreed that the NPR should have it's own domain name and this could be funded from monies allocated for the NPR from the Parish Council. GS  
Also GS and HB agreed to set up a facebook page and twitter account respectively. GS/HB
- 10. Feedback from Bewonder workshop**  
Nothing of note to report
- 11 East Leeds Extension Regeneration Issues**  
There is a need to consider the impact on health, education and transport on the Parish from the development.  
PM hoping to set up dialogue with the LCC Regeneration Team PM
- 12. Proposed A64 Park and Ride**  
Nothing to report
- 13. Items for discussion at next meeting**  
Nothing of note.
- 14. Any other business**  
AW asked the Group for any comments they may have on the Garforth NP by the end of the Month. ALL/AW  
CH said that she had hard copies of the B&S NP if anyone wanted a copy.
- 15. Date and time of next meeting**  
Tuesday 23<sup>rd</sup> March at 7.00 on Zoom