

**Barwick in Elmet and Scholes Parish Council**

**Allotments Sub Committee**

**To be held remotely using a remote platform at 7pm on 8<sup>th</sup> September 2020.**

**AGENDA**

1. To receive any apologies
2. Declaration of interests
3. Agree minutes of last meeting 22 June 2020.
4. CH to report the process of running the allotments
  - Contract/Renewal Letters
  - Maintenance for the year.....what needs to be done every year on the allotment
  - Payments
6. Discuss looking at contracts payments and renewal letters. Updating the processes going forward. Changing the start dates from 1<sup>st</sup> October to 1<sup>st</sup> of January every year. The new renewal letter would be from Oct 2020 to December 2021. Then Jan to Jan thereafter.
7. Discuss the purchase of a 'brush cutter/trimmer' for use on Barwick allotments by the allotment holders.
8. Discuss allotment society insurance....Do we need it?
9. Date of next meeting.