

Barwick in Elmet & Scholes Parish Council

Agenda for the Finance and General Purposes Committee

Meeting to be held on 15th December 2020 at 7pm using remote access.

AGENDA

1. To receive apologies for absence and to note the resignation of Cllr. Austin.
2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
3. To **approve the Minutes** of the Finance and General Purposes Committee Meeting held on 10th November 2020.
4. **Additional work requests, costings and action**
 - Scholes Lodge Lane wall. To note that one of the three quotations for replacement copping stones following the theft is below the insurance excess and that the Clerk has therefore issued instructions under delegated authority.
 - Scholes Lodge Lane land update. To note that one quotation has been received and others are awaited and that one potential contractor is seeking clarification.
 - To note progress on the proposal to use a single contractor for all hedge cutting requirements in the Parish and that five clubs (both cricket clubs, Scouts, Village Hall and Scholes Bowling Club) would be willing to be considered.
 - To note the decision of the Parish Council to agree replacement of the fencing and gate alongside the Verity Strip and that this has been delegated to the Committee to agree a specification, seek tenders, appoint a contractor and complete the work within the agreed budget of £10,000 plus VAT and to consider the fence by the Pavilion.
5. **Assets**
 - To consider a quote of £350 a day for inspection of trees on Parish Council land
 - Playground Inspections report and to consider training for those who carry them out.
6. **Sports Pavilion in Scholes**
 - Only one booking during lockdown.
 - To note that Planning Permission is being sought regarding the "Vision for the Future" project.
7. **Finance**
 - Reserves Policy - to consider and approve a draft policy to recommend to the Parish Council and to consider current levels of reserves.
 - To agree a budget for 2021/2022.
 - Lloyds Account – to note that £50,000 has been transferred from Barclays and that most automatic payments have been switched and that Cllr. Ward is now an authorised signatory.
 - To agree a recommendation that gifts be bought for the newsletter delivery team.
 - To ensure that a written quotation is obtained when agreeing works with contractors
8. **Subcommittees**

To note the minutes and decisions of the subcommittees who report to the F&GP Committee (Allotments and Scholes Lodge Farm).
9. **Action Tracker**
 - To note progress on previously agreed actions.
10. **Date of next meeting**

By remote access until such time as restrictions allow face to face meetings to resume.

Zoom sign on details below

Topic: Finance and General Purposes Committee

Time: This is a recurring meeting Meet anytime

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<https://us02web.zoom.us/j/3678613057>

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