

# Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 18 May 2020 at 7pm using a remote access platform

## AGENDA

Statement from the Chair outlining the procedures to be undertaken to hold a lawful and effective remote meeting

1. To receive and approve where requested apologies for absence
2. To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
3. To receive the **Crime Report**.
4. To **approve and sign the minutes** of the meeting of the Parish Council held on 2<sup>nd</sup> March 2020 and of the Annual meeting of the Parish Council held on 4<sup>th</sup> May 2020.
5. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary.
6. To consider **financial issues** as below
  - 6.1 Formal approval of the 2019/20 Annual Governance Statement (AGAR 2019/20 Part 3).
  - 6.2 Formal approval of Accounting Statements 2019/20 and to consider referral of items 6.1 and 6.2 to the Finance & General Purposes Committee.
  - 6.3 To note the Internal Auditor's Report and to consider her recommendations regarding precept, direct debits, balances and reserves, Pavilion hire and Asset register and to delegate where necessary to the Finance & General Purposes Committee consideration of aspects of her report in order to report back to the Parish Council with recommendations.
  - 6.4 Formal approval of anticipated payments for May.
7. **Other Items**
  - 7.1 To consider adoption of an addendum to the Standing Orders allowing for meetings to be held remotely.
  - 7.2 To approve Committee membership for 2020/21.
  - 7.3 To note that the insurance is due for renewal on 1<sup>st</sup> June and to consider whether to renew on a 36-month contract. – to delegate the final decision to the F&GP committee.
  - 7.4 To consider having an emergency back-up plan to protect against the Clerk being unable to continue his duties and against loss of data and to approve purchase of two solid-state storage devices for that purpose.
  - 7.5 To note that Cllrs. Maude and Ward would be attending Chairmanship Skills and new Councillor training respectively.
8. To note the following planning applications received in the absence of any meetings of the Planning Committee and to note that the Clerk has replied to the first using delegated authority.

20/02072/TR	1 Aberford Road - T1 Apple - Remove. Replanted with another apple tree further back in the garden
20/02286/FU	31 Main Street, Scholes - Alterations including infill extensions to front and side to convert existing garage to form a habitable room, new pitched roof to side
20/02383/FU	20 Lynnfield Gardens - Part two storey, part single storey front, side and rear extension with pitch roof to front
20/02637/TR	4 Scholes Lodge Lane - T1 and T2 Beech - To reduce by 20% (2m) and deadwood in circumference, as they overhang the public footpath
20/02698/TR	9 The Sycamores - T1 Sycamore - Reduce crown circumference by 2 meters
20/02708/TR	5 Maypole Mews - T1 Ash - Reduce crown by 2 meters to old cuts
9. **Date of forthcoming meetings:**

Next PC meeting to be held by remote access on Monday 1<sup>st</sup> June 2020 at 7pm.  
To agree a date for the next F&GP Committee meeting.