

**MINUTES of the PARISH COUNCIL MEETING**

held on Monday 1<sup>st</sup> June 2020 at 7pm using a remote access platform.

<b>PRESENT:</b>	Councillor	Phil Maude (Chair)		
	Councillors	Joanne Austin	Glyn Davies	Graham Slater
		Howard Bedford	Claire Hassell	Stella Walsh
		Karen Dales	Paul Remmer	Jaqueline Ward

**In attendance:** One resident and the Clerk.

The Chair read out a statement outlining the procedures to be undertaken to hold a lawful and effective remote meeting

**1 APOLOGIES.** None.

**2 DECLARATIONS OF PECUNIARY INTEREST.** None.

**3 PUBLIC PARTICIPATION.** Although one resident was in attendance, there were no issues raised.

**4 CRIME REPORT.**

The crime report showed six crimes in May. The Parish Council (PC) was saddened to hear that the honesty box for people to pay for items at the Post Office implemented due to the Covid pandemic had been stolen. The culprits had been caught. There had been an attempt to gain entry to one of the rented garages on Carrfield Road.

**5 MINUTES OF PREVIOUS MEETING.**

It was **resolved** that the minutes of the PC meeting (2/2020) held on 18<sup>th</sup> May 2020 (589-591) having been circulated, be approved.

**6 CORRESPONDENCE**

- 3065 was from a resident asking if the PC deals with Covid-19 breaches – this is a matter for the Police
- 3066 was from a Scholes resident concerned about the number of pigeons.

**7. FINANCE**

**7.1** The **cash book, bank reconciliation statement, screen print and budget monitor** had been circulated and showed sixteen BACS payments to be made in May amounting to £2,283.10. There were also four direct debits totalling £187.33. It was noted that a maximum of £85,000 would be protected if the bank ceased trading and though unlikely, the need to transfer funds over this amount to another account was noted.

**7.2** The **cash book** showed six BACS payments to be made in June, five payments of £1,059.67 plus renewal of insurance premium.

**8 OTHER ITEMS**

**8.1** The decisions of the Finance and General Purposes (F&GP) Committee were noted as follows;

- Election of Cllr. Davies as Chair

- Decision to proceed with repairs to Scholes Lodge Lane wall and the budget agreed
- Decision to pursue a further quote regarding the cess pool
- Decision to renew the insurance taking advantage of the three-year offer
- Decision that the asset register only records items with a value of £250 or more with a separate list for items under £250
- Decision to accept the Internal Auditors report into the previous Chair's expenses and the specific concerns expressed by a local resident relating to two specific expense claims and to consider this matter closed and to take no further action

Regarding the cess pool, it was decided to hold a PC meeting on Monday 8<sup>th</sup> June with this as a specific agenda item. The Clerk would circulate the quotes obtained to date.

**8.2 To consider streaming Parish Council meetings on the Facebook page.** Cllr. Slater proposed that the PC streams its meetings to Facebook. Cllr. Bedford proposed an amendment to this proposal that the next newsletter seeks the views of residents, this was seconded by Cllr. Walsh. The amendment was not supported. A vote for the original proposal was similarly not supported. It was noted that such streaming would not allow the Clerk to note who was attending the meeting. Existing streaming requires attendees to sign in, a similar practice as would occur at normal meetings.

**8.3 Scholes allotments.** A report regarding possible purchase by the PC of Scholes allotments had been considered by the F&GP which had referred this to the full PC. It was **resolved** to refer this to the allotment subcommittee.

**8.4 Drainage of Scholes Sports field.** On Saturday 23<sup>rd</sup> May, Cllrs. Maude, Remmer and Slater had visited the site to establish the whereabouts of drainage pipes. There was eighteen inches of topsoil beneath which was heavy clay. A silt chamber had been found with several drains entering it, one of which had been excavated and pipe was found. A camera would be put up to locate a lateral. The next stage would be to do an electronic trace, excavate, expose and put a camera up and assess. A key to the gate has been obtained to allow a van to access the field. **Action Councillor Remmer**

**8.5 Local Centres Programme.** It was **resolved** in principle to part-support the cost of a disabled ramp to the Post Office which was part of the Local Centres Programme, all in favour. **Action Chair**

**8.6 Scholes Lodge Farm.** Revised terms of reference had been circulated but not seen by all Councillors, therefore approval of these was deferred to the next meeting. A decision regarding trees was deferred to the July meeting pending the outcome of an on-site meeting with representatives of West Yorkshire Archaeology Advisory Service and West Yorkshire Ecology. The minutes of the meeting of 28<sup>th</sup> May had been circulated and the contents noted.

**8.7 Report on Newsletter, Social Media and website.** Cllr. Bedford reported on a proposal to resume producing the newsletter in paper format following the relaxing of restrictions on 15<sup>th</sup> June. Delivery in Scholes would be done by "Your Scholes". The Clerk would check the availability and willingness of the newsletter delivery team in Barwick in Elmet. The newsletter would include a feature on a campaign for improved broadband for residents.

**8.8 Training Report.** It was noted that Cllr. Slater had attended a Councillors webinar on 21<sup>st</sup> May hosted by the Yorkshire Local Councils Associations. Cllr. Maude had attended a Chairmanship training course on 30<sup>th</sup> May.

**8.9 Peace Flame.** It was **resolved** to formally appoint the following to the Peace Flame subcommittee, all were in favour; Cllr. Walsh (chair), Maurice Walker (Chair Scholes Community Care), Roger Mawson (Scholes Annual Show), Andrea Wagstaff (Scholes Women's Institute), Ian Hay (Scholes in Bloom), Les & Jackie Goddard (British Legion), Janet Horkan (Scholes Community Choir), Michael Holliday (Elderberries) and Alan Stanley (watching brief). There would also be support from Cllr. Davies and Derek Morris (Calor Gas).

The Scouts are using the flame as part of volunteering activities towards Duke of Edinburgh awards and Thomas Bliss and Fraser Rollings of Scouts are Keepers of the Flame.

## 9 PLANNING

The following planning applications received in the absence of any meetings of the Planning Committee.

20/02625/FU	Valley Side Farm, Rakehill Road - Construction of agricultural building
20/02714/FU	1 The Boyle - Two storey part single storey rear extension
20/02678/FU	5 The Cross - Single storey rear extension
20/02929/TR	The Old Rectory, Main Street - T1 Sycamore - Crown thin by 20% and cut back branches from neighbouring property to give 2m clearance. T2 Ash - Crown thin by 20% to let more light to front of property. T3 Yew - Fell to ground level, blocking light to and too close to property T4 Willow - Crown lift by 3.5m and deadwood to allow clearance to vehicles on driveway. T5 Lime - Cut back lateral branches to clear property by 2m T6 and T7 Sycamore - Cut back lateral branches to clear telephone wires by 2m T8 Sycamore - Fell to ground level to allow more light to patio area. T9 and T10 Yew - Fell to ground level to allow more light through and to landscape area. T11 and T12 Sycamore - Pollard to approx 6m (T11 leave for a habitat pole) (T12 fire damaged) T13 Lime - Cut back from highway by 2.5m as touching telephone wires.
20/02905/TR	19 Schoolgate - T1 Ash – Fell
20/00655/FU	The Rectory, Main Street - Demolition of existing detached dwelling and construction of two new detached dwellings

The applications for 19 Schoolgate and The Old Rectory, Main Street were considered. The need to reduce trees was accepted but in the absence of any arboricultural report, the need to fell trees at both properties was questioned. It was **resolved** to object to the felling of trees for both applications for the reasons stated, all in favour.

It was **resolved** to defer all the other Planning Applications to the next meeting of the Planning Committee which would resume its meetings, all in favour.

## 10 DATES OF FUTURE MEETINGS

Next PC meetings Monday 8<sup>th</sup> June 2020 and Monday 6<sup>th</sup> July 2020, both at 7pm.  
Planning Committee meeting Monday 8<sup>th</sup> June 2020 at 7:45pm.  
Allotments subcommittee – 9<sup>th</sup> June 2020 at 7pm  
Pavilion subcommittee – 10<sup>th</sup> June 2020 at 7pm  
Finance and General Purposes Committee – Tuesday 14<sup>th</sup> July 2020 at 7pm

All the above meetings to be held by remote access unless advised otherwise.

There being no further business the meeting closed at 8:45pm.

Signed

Chair  
6<sup>th</sup> July 2020

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