

**MINUTES of the PARISH COUNCIL MEETING**

held on Monday 1<sup>st</sup> March 2021 at 7pm using a remote access platform.

**PRESENT:**

Councillor	Phil Maude (Chair)			
Councillors	Howard Bedford	Glyn Davies	Graham Slater	
	Mike Brunt	Claire Hassell	Stella Walsh	
	Karen Dales	Paul Remmer	David Young	

**In attendance:** Five residents, Ward Cllr. Robinson and the Clerk.

The Chair read out a statement outlining the procedures to be undertaken to hold a lawful and effective remote meeting.

**1 APOLOGIES.**

Cllr. Ward. It was noted that following the resignation of Dan Greenwood, the deadline for ten electors to request that this vacancy is filled by election was 23<sup>rd</sup> February 2021. One of the residents in attendance had expressed an interest in the vacancy.

**2 DECLARATIONS OF PECUNIARY INTEREST. None.**

**3 PUBLIC PARTICIPATION.**

One resident attended in connection with agenda item 5.7. She was asked questions about her application including whether this was a one-off application and about insurance and was made aware of the Volunteer Policy (item 5.2). The litter picking was supported by the Leeds City Council (LCC) Cleaner Neighbourhoods Team who print, provide and collect the bags. One young volunteer was working towards his Duke of Edinburgh award. The litter picking covered Scholes, Barwick in Elmet and went out towards Potterton. Newsletter publicity was offered and she was thanked for her positive contribution in keeping the villages tidy.

Another resident was a business owner in the Parish and asked if the Parish Council (PC) would be willing to purchase two gazebos and two heaters at £500 each which he and other business and community groups could borrow as part of a booking system. The gazebos would be 3m or 6m by 9m holding thirty to forty people each. An appropriate storage location would need to be considered. It was agreed to refer this to the Finance and General Purposes (F&GP) Committee for further discussion who would then make a recommendation for the PC to consider at its next meeting. Meanwhile the PC would check whether it already had any gazebos in its garage and the business owner would approach the Maypole Committee to see whether they had any gazebos used at their annual beer festival.

**4 MINUTES OF PREVIOUS MEETING.**

It was **resolved** that the minutes of the PC meeting (12/2020) held on 1<sup>st</sup> February 2021 (616-619) having been circulated, be approved.

**5 OTHER ITEMS**

**5.1 Traffic Report.** The report produced by Cllr. Young regarding speeding traffic had been circulated and the recommendations of that report were considered;

**Regarding SIDs**

- Ward Cllr. Robinson gave advice regarding the effectiveness of Speed Indicator Devices (SIDs) and made the PC aware of a fund of £8,229.87 from a section 106 agreement (related to the Belle Vue Road scheme) set aside for a traffic regulation order (TRO) the expiry date for use of these funds this being 16<sup>th</sup> July 2022.
- He advised that LCC use Scottish and Southern Energy (SSE) lighting columns for power for their SIDs and suggested that before sourcing any equipment, that the PC seek clarification from SSE regarding permission to use their columns (or consider solar powered signs).

- Cllr. Young's report suggested SID costs as £1,645 from one supplier, £1,905 from another and £3,500 via LCC. There were no maintenance costs and one supplier had quoted a two-year warranty. Cllr. Young had obtained the views of 32 members of the public of whom 31 favoured SIDs. There were comments about proposed locations (Leeds Road from Smeaton Approach being suggested), the wisdom of having one on Long Lane (where the speed limit goes from 60mph to 30mph), setting the trigger point, planning considerations, having a service agreement and about budget considerations.
- The need for data was noted with suggestions that enquiries be made to see if the existing SIDs in Scholes collected data, a suggestion of pairs of cables in the road and liaison with neighbouring parishes who had already bought signs and use of Safer Roads Leeds data before any signs be bought. It was also suggested borrowing signs on a temporary basis before committing to full purchase (a neighbouring parish has mobile units). Regular movement of SIDs made them more effective, LCC charge about £150 for each move.
- Ward Cllr. Robinson commented on the feasibility of linking a SID to an Automatic Number Plate Recognition (ANPR) camera and sharing data with the Police.

Having considered the above, it was **resolved** that the consent of LCC be sought for the installation of two SIDs of the smiley/sad face variety in Barwick, one on the entry point to the village from Garforth (Long Lane) and the other on the entry point to the village from Scholes (Leeds Road). All in favour.

The report contained a recommendation that an order be placed for two SIDs to be placed at either end of Barwick. It was **resolved** that a decision to be place such an order be deferred to 2022/23 and in the meantime the effectiveness of such equipment be investigated. It was **resolved** that a request for the SIDs already in place in Scholes be serviced by LCC and the effectiveness of these SIDs be reviewed in 2022, all in favour.

### Regarding revision of Speed Limits

- Ward Cllr. Robinson was asked to provide an update on proposals by LCC to introduce 20mph zones in order to inform discussion on speeding controls as suggested in Cllr. Young's report. Ward Cllr. Robinson advised that the proposals were still with LCC Highways Boards. He stated his position regarding concerns about the effectiveness of a blanket control citing examples of other cities which had tried to introduce similar measures.
- There was general support for the introduction of 20mph controls within housing estates but not for this on the arterial roads.
- Ward Cllr. Robinson was asked if the 60mph speed limit on Long Lane could be reduced to 40mph. this could be introduced as part of a wider Traffic Regulation Order (TRO) scheme next year which would include controls discussed at previous meetings. He suggested that chicanes are the most effective traffic control but would have an adverse effect of the character of the villages.
- It was agreed that the entry points into the villages should be clearer with signs such as "We welcome careful drivers". Collingham and Bardsey were considering this and liaison with them could result in economies of scale.
- It was suggested that any consultation with residents done on the review the Neighbourhood Plan provided opportunity to seek their views on speed control measures.

The recommendation of the report that the Clerk write to LCC to find out the current position was agreed.

Cllr. Young was thanked for his work on this matter.

**5.2 Volunteer Policy.** It was **resolved** to adopt the Volunteer Policy which had been circulated to all, all in favour. Cllr. Brunt thanked Cllr. Walsh for considering modifications to the original draft which he had suggested. The resident who was organising the litter picking was asked if she or any of her team were interested in the protection the policy provided, the group was a part of the Litter Free Leeds project and as such, she felt that any protection needed would be through them rather than the PC. The Bloom Groups had their own insurance cover.

**5.3 Finance and General Purposes Committee.** The minutes of the F&GP Committee meeting held on 9<sup>th</sup> February 2021 had been circulated and their recommendations were considered.

- It was **resolved** to accept their recommendation to appoint Cllr. Brunt to the Committee.
- Cllr. Bedford reported that a preferred contractor had been identified for the bird's mouth fencing and clarification was being sought, Cllr. Remmer had spoken to the contractor that day regarding an anticipated start date. A formal recommendation to appoint the preferred supplier would follow.
- It was **resolved** that part of the cost of the bird's mouth fencing be funded from the £324 Community Infrastructure Levy money received 25<sup>th</sup> April 2016.

**5.4 Garforth Neighbourhood Plan Regulation 14 consultation.** This had been considered by the Neighbourhood Plan Steering Group who had made some comments which had been circulated and these would be submitted as part of the regulation 14 response.

**5.5 Yorkshire Local Councils Associations (YLCA) survey on the views Member Councils on the power to hold remote meetings.** It was **resolved** that a response be submitted to the YLCA indicating that the PC had the view that the power to hold remote meetings should be extended beyond the current expiry date of 7<sup>th</sup> May, all in favour.

**5.6 Dog-fouling issues on Scholes Cricket pitch.** On 27<sup>th</sup> February, Cllr. Brunt had met two members of Scholes Cricket Club on-site regarding their concerns regarding dog-fouling and the field being used to exercise dogs and their concern regarding informal games of football taking place on the outfield using the moveable goal posts. Following this he had submitted a report with suggestions that appropriate dog-fouling signs featuring the PC logo be erected at the three entry points of the land. It was **resolved** to refer this to the F&GP Committee to allow time for his report to be considered and that they then report back the PC with recommendations. Meanwhile clarification would be sought regarding statutory requirements that dogs be kept on a lead.

**5.7 Litter pickers.** Following the discussion during the public participation (above) it was **resolved** to purchase five litter pickers at £85 for five which could be borrowed by community members, all in favour. A grant application form for such funding had been received.

**5.8 Climate Change 50 point plan.** A climate change report with a fifty-point plan had been circulated to all. Cllr. Brunt suggested that the medium priority listing of protection of the most vulnerable was insufficient compared with the level of priority given to other areas. Cllr. Bedford advised that the priorities reflected the Parish Council's powers. Consideration was given to resident engagement and having a Councillor with specific responsibility for green policies, the contents were noted with a view to considering recommendations relating to the plan during FY 2021/2022. Cllr. Bedford was thanked for the amount of work he had done in producing the report. It was suggested that the Neighbourhood Plan Steering Group consider this as part of the policies of their plan.

**5.9 Peace Flame subcommittee terms of reference.** It was **resolved** to adopt the Peace Flame subcommittee terms of reference which had been circulated to all, all in favour.

**5.10 Training.** It was noted that Cllr. Slater had attended Grants, Policies, Procedures and Powers training on 23<sup>rd</sup> February and that Cllrs. Davies, Maude and Slater had attended the Leeds branch meeting of the YLCA on 16<sup>th</sup> February. It was noted that five Councillors are booked to attend the YLCA Remote Conference – 21<sup>st</sup> and 22<sup>nd</sup> April 2021.

## 6 PLANNING

The minutes of the Committee held on 15<sup>th</sup> February 2021 had been circulated and their contents noted. It was **resolved** to approve the Terms of Reference of the Neighbourhood Plan Steering Group.

## 7. FINANCE

The Responsible Financial Officer (RFO) had circulated the cash book, bank reconciliation statement, screen print and budget monitor. It was **resolved** that anticipated payments shown on the Cash Book be

approved (eleven BACS payments totalling £2629.68 and four direct debits totalling £223.97), all in favour. Pavilion income was from a personal trainer operating on a one-to-one basis within social distancing guidelines. It was noted that there had been a water leak at the pavilion resulting in emergency repairs being carried out by Cllr. Slater who was thanked for responding to this.

## **8 CORRESPONDENCE**

3105 was an open letter from four of the shops in Barwick regarding the donation to the Post Office for the awning suggesting that the Parish Council discusses the needs of other businesses on Main Street, the Clerk would circulate a copy of his response to all. 3106 was a consultation from Leeds East airport regarding proposed changes to flight paths.

## **9 ACTION TRACKER**

The Clerk had circulated the Action Tracker showing all ongoing actions. It was noted that the new PC website had gone live that morning and Cllr. Slater was thanked for the work he had done. Councillors were invited to comment on it.

## **10 POLICE.**

Cllr. Bedford had attended the PACT (Police and Communities Together) meeting on 18<sup>th</sup> February 2021 and a copy of his report had been circulated. It was noted that effective speed checks could not be carried out on Leeds Road as such checks need a straight road in order to make the checks legitimate. Following the theft of two Land Rover Discovery vehicles with the keyless entry feature, the Police were recommending that the owners of such vehicles put their keys in jamming containers – such as the microwave oven – overnight. The notes of the meeting were awaited and Cllr. Bedford would share these when available and where appropriate, put any matters for consideration by the PC on a future agenda.

## **11 DATES OF FUTURE MEETINGS**

The PC would meet the resident who had expressed an interest in the Scholes ward vacancy on Thursday 4<sup>th</sup> March at 7:30pm by remote access.

Next PC meeting - Monday 12<sup>th</sup> April 2021 at 7pm. (the 5<sup>th</sup> is a public holiday).

Finance and General Purposes (F&GP) Committee – Tuesday 9<sup>th</sup> March 2021 at 7pm.

Planning Committee – Monday 15<sup>th</sup> March 2021 at 7pm.

Barwick in Elmet Playing Fields Committee – Monday 29<sup>th</sup> March 2021 at 7:30pm

All the above meetings to be held by remote access unless advised otherwise. NOTE: The emergency legislation allowing remote meetings expires on 7<sup>th</sup> May 2021 and that the Annual Parish Council Meeting must be held during the month of May. The April meeting would consider this.

The deadline for agenda item requests for the March meeting to be submitted to the Proper Officer is **1<sup>st</sup> April 2021** (standing order 9b).

There being no further business the meeting closed at 9:42pm.

Signed

Chair  
12<sup>th</sup> April 2021