

Barwick in Elmet & Scholes Parish Council

meeting to be held on Monday 1 November 2021 at 7:30pm at Barwick Village Hall

AGENDA

1. Apologies

To receive apologies for absence and where requested consider approval of the reasons given for absence.

2. To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.

3. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.

4. To **approve and sign the minutes** of the meeting of the Parish Council held on 4th October 2021.

5. To consider **Correspondence** received by the Clerk since the last meeting.

6. Other Items

6.1 To note that the Finance and General Purposes Committee met on 12th October and to consider the following;

a. To agree the recommendation of the Committee that a £200 donation be made to the local branch of the Royal British Legion for the 2021 Remembrance Day commemoration.

b. To note the decisions of the Committee regarding cancellation of the Zoom subscription, that future newsletters be printed on recycled paper and that a local farmer be contracted to cut the Scholes Sports field hedges.

6.2 Platinum Jubilee for Her Majesty Queen Elizabeth II – report of the meeting to bring together groups and individuals planning activities and events for the Jubilee. To note and confirm that a climbing wall is booked and to consider the provision of a shuttlebus.

6.3 To consider a recommendation that dogs be not allowed on the sports fields and only allowed around the perimeter of the Sports field at Scholes if they are kept on a lead.

6.4 Parish Council Strategic plan – update on progress.

6.5 "Vision for the Future". To consider a quotation for a utility mapping survey of the Pavilion and Scholes Sports pitches, to note that the Veolia finance agreement has been received and signed and to receive an update on the project.

6.6 To consider Leeds City Council proposals for the provision of football pitches behind the Arium, to agree a Parish Council response and to consider a proposal that the Parish Council requests that a footpath link be provided.

6.7 To consider a proposal that the Verity Strip be resurfaced.

6.8 To note the draft minutes of the Scholes Lodge Farm subcommittee meeting of 29th September and that an application had been made to the Community Fund for a grant of £350 for the finance of Spring Bulbs, Wild Meadow Flower seeds and Trees.

6.9 To consider the value at which any spending is deemed low value and so does not require a contract stating the Parish Councils' terms and conditions and to further consider the value above which any work commissioned by the parish council requires a purchase order issued by the RFO before any such work can be commenced.

6.10 To report on the progress of the establishment of an Outer North-East Festival Working Group.

6.11 To consider paying for the Bugler at Remembrance Sunday £200.

6.12 To consider adoption of the draft policy on benches. To consider locations for further benches in Barwick.

6.13 To note that Cllr. Cantelo has attended "A Basic Understanding of the Planning System" training, Cllr. Hassell attended the Yorkshire Local Councils Associations Leeds Branch meeting on 19th October, Cllr. Slater attended a Harewood Ward Parish Council Speed

Indicator Meeting on 30th September, Cllr. Maude attended a Park and Ride Meeting at Leeds Civic Hall on 15th October and Cllrs. Atkinson and Budd attended new Councillor training.

- 6.14 To note the draft minutes of the Playing Fields Committees and to consider a proposal of having electronic access from the car park to Scholes playing fields.
- 6.15 Website and Social Media report.

7. **Planning Matters**

- a. To note the decisions of the Clerk made using delegated authority
- b. To consider a proposal to reinstate the Planning Committee and if agreed to appoint Councillors.
- c. To consider application 21/05989/FU/NE - Garforth Golf Club, Long Lane - Demolition of existing buildings and erection of Crematorium with associated access, car parking and landscaping.

8. To consider the **financial issues** below

- 8.1 Cash book and bank reconciliation for October
- 8.2 Formal approval of invoices and payments to be made for November.
- 8.3 To note that Cllr. Slater had negotiated a £250 contribution to Parish Council funds from Lloyds Bank in compensation for administrative errors on the part of the bank.
- 8.4 To note that the External Auditor's report had been received on 30th September 2021 and that the Responsible Financial Officer (RFO) had that day displayed a copy of their report and the Notice of Conclusion of Audit on the website and in notice boards comply with statutory publication requirements.
- 8.5 To note that the budget for Scholes Lodge Farm had been spent and to consider a proposal to increase their budget to cover remaining costs and to note that Cllr. Slater had applied to the Ward Councillor environment fund for £700 for Spring Bulbs, Wild Meadow Flower seeds and Trees and that a grant of £350 had been awarded.

9. To receive the Action Tracker

- 10. **Crime Report** – To receive a report of the PACT meeting of 28th October attended by Cllr. Cantelo and to raise any matter for consideration at the next meeting on 9th December.

Date of future meetings:

Parish Council – 6th December 2021

Finance and General Purposes Committee – 9th November, 7pm, Pavilion

Note: The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.