

MINUTES of an EXTRA-ORDINARY meeting of the PARISH COUNCIL

held on Monday 20th September 2021 at 7pm in the Pavilion

PRESENT: Councillor Phil Maude (Chair)
Councillors Mike Brunt Graham Slater
Alexandra Cantelo Jacqueline Ward

In attendance: The Clerk.

The Chair opened the meeting by thanking Cllr. Slater for his hard work with the “Vision for The Future” Project and the others present shared this appreciation.

1 APOLOGIES. Cllrs. Dales, Hassell, Remmer and Walsh.

2 DECLARATIONS OF PECUNIARY INTEREST. None.

3 EXCLUSION OF PRESS AND PUBLIC.

It was **resolved** that the press and members of the public be excluded from agenda item 5 due to the commercially sensitive nature of the business being discussed.

4 “VISION FOR THE FUTURE” PROJECT.

It was noted that the Parish Council (PC) had been successful in obtaining grant funding for the “Vision for the Future” project, the following grants having been awarded; Emmerdale (£6,000), FCCL (£42,970) and Veolia (£38,000).

- i. It was **resolved** to approve a third-party payment of £4,619.36 to FCCL in order to secure the grant and to enter into a finance agreement with them.
- ii. It was **resolved** to approve a third-party payment of £3,800 to Veolia in order to secure the grant for other sections of the project (other than the CCTV and car park lighting sections).
- iii. Six quotations for the project were considered, the Responsible Financial Officer confirmed that all the contractors had been given equal opportunity to quote for this work and that due process had been followed, including the requirement to register the plans on the government “Contracts Finder” website. A table was put up on the screen showing the names of the six contractors who had provided quotations and the total amount quoted with subtotals showing the amount each quoted for the tarmac and fencing and how much of their quotation was for everything else. The Clerk had spoken to the Playground and Fabrication manager of Leeds City Council (LCC). LCC used two of the contractors listed and had heard positive feedback regarding the others. One of the contractors had done work recently at Scholes (Elmet) Primary School. Of the six, one quotation was noticeably higher than the others and was discounted. The thickness of the tarmac varied from 20mm to 30mm in the quotations – thicker was not necessarily better as the surface needed to be sufficiently porous for surface water to soak away. The need for a project manager was discussed, the LCC Playground and Fabrication manager had advised that their experience of those who have done work for them is that this is not necessary. It was agreed that a final decision on this could wait for a future meeting as this wasn’t an immediate concern and that in the meantime, the Playground and Fabrication manager be asked if he would be willing to pay the occasional site visit during construction. There would be a non-slip surface, Cllr. Ward was strongly in favour of this based on her experiences with basketball courts. This would be put down in the spring once the weather improved. The best price of those listed was over a year old and this contractor had been given opportunities to provide a more up to date quotation and therefore this quotation was not considered. It was **resolved** to accept the quotation from AXO, all in favour. It was agreed to record the Parish Council’s thanks to Ward Cllr. Stephenson for helping secure the Emmerdale funding. Three contractors had quoted for the electrical works, all these were 2020

quotations, and it was agreed that up to date quotations be obtained before appointing anyone to do this work.

- iv. It was **resolved** that the **Community Infrastructure Levy (CIL)** money now be released from this project and reassigned to improve the drainage of the football field, all in favour.

5 DATES OF FUTURE MEETINGS

Dates of forthcoming meetings:

Parish Council - 4th October 2021

Meeting with Community organisations to consider plans for the Queen's Platinum Jubilee – Barwick Village Hall, Thursday 7th October 2021 Barwick Village Hall.

There being no further business the meeting closed at 8:15pm.

Signed

Chair

4 October 2021