

# Barwick in Elmet & Scholes Parish Council

meeting to be held on Monday 6 December 2021 at 7:30pm at Barwick Village Hall

## AGENDA

### 1. Apologies

To receive apologies for absence and where requested consider approval of the reasons given for absence.

2. To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation. To note that some Parish Councillors and the Clerk had received an invitation to Bramham Park for drinks and refreshments.

3. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.

4. To **approve and sign the minutes** of the meeting of the Parish Council held on 1<sup>st</sup> November 2021.

5. To consider **Correspondence** received by the Clerk since the last meeting.

### 6. Other Items

6.1 To consider venues for future meetings.

6.2 To consider resumption of surgeries noting that the Saint Philip's café has reopened.

6.3 Platinum Jubilee – to consider an offer by Leeds City Council of one of their minibuses to use as a shuttlebus with the cost of the driver being paid by the Parish Council.

6.4 To receive an update on the East Leeds Extension.

6.5 To consider quotations for resurfacing the access road to the allotments and cricket pitch and to consider a meeting with Barwick Cricket club.

6.6 ELOR Country Park update.

6.7 To resolve that draft minutes will be available within the 'best practice' timescale of five working days and that ALL minutes will be published on the parish council website within thirty days of the meeting taking place.

6.8 Parish Council Boundary - to note the confirmation from Leeds City Council that the Parish Council boundary has not been moved and remains in its existing location.

6.9 To consider a request by Barwick in Bloom to plant trees on Barwick sports field.

6.10 To consider a proposal to increase the annual ground rents for the Sports Clubs.

6.11 "Vision for the Future" – to consider the contract with Axo.

6.12 To note the Clerk's appraisal and recommendations.

6.13 To note that the Pavilion subcommittee met on 23<sup>rd</sup> November 2021 and to consider the following;

a. To approve the co-option of Cllr. Mike Brunt to the subcommittee

b. To approve the use of the Pavilion at zero cost for an outreach post office on Thursday afternoons from January and the provision of a café facility run concurrently by Royal British Legion.

c. To approve the installation of a telegraph pole by BT Openreach to allow the provision of a secure telephone line for Post Office facilities and paid for by the Post Office.

d. To approve the recommendation that a discount voucher be distributed for the hire of the pavilion for children's party's during 2022.

6.14 To consider a suggested benches policy and to consider the following proposals.

a. That the PC consult residents in the parish about the provision of benches along the lines suggested by Councillor Brunt

b. That the benches to be supplied in the parish be made of wood from a sustainable source in line with the PC's policy of taking due account of the environmental impact of its decisions

- c. That the purchase and supply of benches be organised so it is financed by residents with no cost to the PC and the Clerk to come forward to the next meeting with details of how the scheme could be managed
- d. That the locational criteria suggested by Councillor Brunt be adopted ( see attached draft report) be agreed and consent sought from Leeds City Council to site benches at these locations

Note: If the first of these proposals is supported, there will be no vote or discussion on the other proposals.

- 6.15 To note that the Finance and General Purposes Committee met on 12<sup>th</sup> November and elected a new Chair and considered a budget which would be presented to the Parish Council with a proposal to increase the precept in line with inflation for formal approval at its January meeting.
- 6.16 To note that Cllr. Slater attended a webinar on “How can local councils make a difference to the environment?” training on 10<sup>th</sup> November and that the Clerk attended “No Clerk - How would the council manage?” training on 17<sup>th</sup> November and that Cllr. Cantelo is booked on a “Administering Exclusive Rights of Burial (EROB)” course.
- 6.17 Website and Social Media report.

## 7. **Planning Matters**

- a. To note the decisions of the Clerk made using delegated authority
- b. To consider a proposal to
  - a. Appoint a Planning Working Party and adopt the suggested terms of reference attached.
  - b. To appoint Councillors Maude, Slater, Cantelo, Dales, Atkinson and Budd to the working party and amend terms of reference to accommodate this.
  - c. To appoint a Chair, vice chair and secretary.

## 8. To consider the **financial issues** below

8.1 Cash book and bank reconciliation for November

8.2 Formal approval of invoices and payments to be made for December.

## 9. To receive the Action Tracker

## 10. **Crime Report** – To raise any matter for consideration at the next meeting on 9<sup>th</sup> December.

## 11. **Date of future meetings:**

**Parish Council** – 10<sup>th</sup> January 2022, 7:30pm, Barwick Village Hall

**Finance and General Purposes Committee** – 14<sup>th</sup> December, 7pm, Pavilion

**Note:** The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.