

# Barwick in Elmet & Scholes Parish Council

meeting to be held on Monday 7 March 2022 at 7:30pm at Barwick Village Hall

## AGENDA

1. To receive the formal written resignation of the Chair, Cllr P Maude and to note that notice of the vacancy has been displayed and that the deadline for ten or more local government electors to submit a written request that this be filled by election is 10<sup>th</sup> March 2022 following which the Parish Council may fill this vacancy by co-option.
2. To elect a Chair and the new Chair to sign the Declaration of Acceptance of Office.
3. To appoint (if necessary) a Vice-Chair
4. **Apologies**  
To receive apologies for absence and where requested consider approval of the reasons given for absence
5. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
6. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.
7. To **approve and sign the minutes** of the meeting of the Parish Council held on 7<sup>th</sup> February 2022.
8. To consider **Correspondence** received by the Clerk since the last meeting.
9. To receive the Action Tracker and to consider quotations for the allotment hedges
10. **Other Items**
  - 10.1 To consider the item of correspondence presented at the February meeting from a resident interested in setting aside a part of Jack Heaps field as a wild-flower meadow.
  - 10.2 To consider a revised Grants Policy and application form as recommended by the Finance and General Purposes (F&GP) committee.
  - 10.3 To consider the report into use of barriers in the Parish and to consider whether to sell unused ones.
  - 10.4 To consider the adoption of a website cookie policy.
  - 10.5 To consider quotations for grass cutting at Scholes Lodge Farm.
  - 10.6 **Pavilion Matters**
    - a. To agree that future 'FREE' hire of the pavilion would require a token hire charge of 1 penny in order to fulfil legal requirements to ensure the terms and conditions of the hire agreement could be enforced.
    - b. To agree to the co-option of Cllr. Remmer to the Pavilion subcommittee
    - c. To consider quotations for the electrical work at the pavilion.
    - d. To confirm that the quotation for CCTV for the Pavilion (paid for from the Emmerdale Grant) is acceptable.
    - e. To consider a proposal that Pavilion bookings and invoicing is returned to the Pavilion subcommittee who will appoint a bookings secretary
  - 10.7 To consider the recommendation of the staffing committee that the Clerk be paid an additional fifteen hours overtime for the time spent investigating internal complaints.
  - 10.8 To note that the Post Office had still not claimed the £2,050 grant offered to them in December 2020 and to consider a proposal that this offer be withdrawn.
  - 10.9 To receive the draft minutes of the F&GP meeting of 22<sup>nd</sup> February 2022 and note their decisions regarding the tree on Jack Heaps Field.
  - 10.10 Report of the Outer Northeast Town & Parish Council Forum of 24<sup>th</sup> February attended by Cllrs. Hassell and Slater.

**10.11** To receive a report of the February surgery held at Saint Philip's Church café and to note any issues raised by residents

**10.12** Website and Social Media report.

**11. Planning Matters**

To note the decisions of the Planning Working Party – next meeting 9<sup>th</sup> March and to consider someone to fill the vacancy due to the resignation of Phil Maude.

**12. To consider the financial issues below**

**12.1** Cash book and bank reconciliation for February

**12.2** Formal approval of invoices and payments to be made for March.

**12.3** To note the internal auditor is booked to come on 12<sup>th</sup> May

**13. Crime Report/Police and Communities Together (PACT) meeting.**

Report of the meeting of 10<sup>th</sup> February.

**14. Date of future meetings:**

**Parish Council** – 4<sup>th</sup> April 2022, 7:30pm, Barwick Village Hall

**Finance and General Purposes Committee** – 15<sup>th</sup> March 2022, 7pm, Pavilion

**Planning Working Party** – 9<sup>th</sup> March 2022 (6:30pm using remote access technology).

**Allotments** – meeting with plot holders to determine interest in an Allotment Association, Saturday 5<sup>th</sup> March 11am in the Miner's Institute.

**Note:** The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.