

Barwick in Elmet & Scholes Parish Council

meeting to be held on Monday 6 June 2022 at 7:30pm at Barwick Village Hall

AGENDA

1. Apologies

To receive apologies for absence and where requested consider approval of the reasons given for absence and to note that the deadline for ten electors to request that the vacancy due to the resignation of David Budd be filled by election is 7th June 2022 and to note that this vacancy can then be filled by co-option if an election is not requested.

2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

3. To **approve and sign the minutes** of the meeting of the Annual Parish Council held on 9th May 2022.

4. To consider **Correspondence** received by the Clerk since the last meeting.

5. To receive the Action Tracker.

6. Other Items

6.1 To receive the draft minutes of the F&GP meetings of 17th and 31st May 2022 and

- a. To agree their recommendations regarding insurance renewal.
- b. To note the appointment of Cllr. Ragg as Chair.
- c. Formal Approval of the Pavilion subcommittee terms of reference.
- d. Formal Approval of the Scholes Lodge Field subcommittee terms of reference

6.2 Platinum Jubilee. Report of the events over the Bank Holiday period.

6.3 To consider a Parish Council response to the consultation on the introduction of 20mph zones in Barwick and Scholes.

6.4 To consider an application to the Outer North-East Wellbeing fund for a defibrillator to be sited at Scholes Pavilion.

6.5 To consider rescinding the complaints policy pending adoption of a revised policy.

6.6 To consider the necessity of a subcommittee to manage Hall Tower field.

6.7 To consider a request for hire of the Pavilion for a Holiday Club to run for two weeks from 7.30am to 6pm.

6.8 Pavilion subcommittee – meeting 24th May 2022

To consider their recommendations that;

- a. Hire charges for the coming year be increased by 10%, deferred until April 2023.
- b. Exclusive use hire charges to be £4 per half hour for tennis court and £8 per half hour for the MUGA court.

To note their decisions that;

- a. A second closed-circuit television camera be installed to overlook the Tennis Courts and Multi Use Games Area (MUGA)
- b. The former Scholes & Barwick Junior football club sign be replaced to indicate the new entrance for the Tennis Courts and MUGA
- c. Another thirty key fobs be purchased

6.9 Benches – to note the purchase of a pallet of flagstones (22), a bag of cement and a 1-ton bag of sand to be delivered to the pavilion so as to provide enough material for most of the remaining bench locations and in doing so save on the costs.

6.10 Scholes Lodge Field subcommittee

The note their decision that public liability insurance for the Mad Hatter's Tea Party event on the field on 4th June be paid for by the Parish Council and that the Clerk had agreed that this comes from the Platinum Jubilee budget (£66).

6.11 Reports of meetings/training attended

1. Finance for Councillors Parkinson Partnership Webinar 18 May 2022 attended by Cllr. Ragg

6.12 Website and Social Media report.

6.13 To receive a report of the May surgery held at Saint Philip's Church café and to note any issues raised by residents

7. Planning Matters

- To note the decisions of the Planning Working Party meeting of 1st June.
- To note that the planning application for a crematorium on Long Lane has been withdrawn.
- To consider appointing a Councillor to fill the vacancy due to the resignation of David Budd.

8. To consider the **financial issues** below

8.1 Cash book and bank reconciliation for May.

8.2 Formal approval of invoices and payments to be made for June.

8.3 To note that the Internal Auditor carried out checks on 12th May 2022 and note her report.

8.4 Formal approval of the 2021/22 Annual Governance Statement (AGAR 2021/22 Part 3).

8.5 Formal approval of Accounting Statements 2021/22.

9. Crime Report/Police and Communities Together (PACT) meeting.

To raise any matters of concern to Cllr. Cantelo for the next meeting on 9th June.

10. Date of future meetings:

Parish Council – 4th July 2022, 7:30pm, Barwick Village Hall

Finance and General Purposes Committee – 31st May and 14th June 2022, 7pm, Pavilion

Planning Committee – 1st June 2022, 6:30pm

Note: The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.