

Barwick in Elmet & Scholes Parish Council Finance and General Purposes Committee

meeting to be held on Tuesday 14 June 2022 at 7pm at the Pavilion

AGENDA

1. **Apologies**
To receive apologies for absence
2. To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
3. To **approve and sign the minutes** of the meeting of the Committees held on 17th May 2022 and 31st May 2022
4. To receive the Action Tracker.
 - a. Crossland Mews flagstones – update.
 - b. Hall Tower Hill: updates on,
 - o Entrance Gate.
 - o Actions following the meeting with Heritage England.
 - c. Verity Strip – update.
 - d. Inventory of items stored in the garage.
 - e. Update on board listing all previous Chairs.
 - f. Meeting with Leeds Lights.
 - g. Allotment Association.
 - h. Benches – update. To note the purchase of sand/flagstones and the imminent commencement of work for the bench on Rakehill Road and plans for benches at Morgan Cross and elsewhere. Sponsorship of memorial bench received 10th May, bench ordered 11th May, due for delivery 21st June.
 - i. Equal Opportunities policy.
 - j. Review of policies/terms of reference.
 - k. Insurance – request for risk assessment details.
 - l. Data Protection concerns regarding personal information held about key fob holders
5. **Work requests**
 - 6.1 Assets
To consider any changes necessary to the asset register
 - 6.2 Pavilion – update on hire and the multi-use games area and to consider getting quotations for the flagstones work.
 - 6.3 Report of Risk Assessments carried out on Scholes assets.
 - 6.4 To consider a final draft of the benches policy.
7. To receive the draft minutes of subcommittees who report to the Committee and to note any actions.
 - Scholes Lodge Field subcommittee meeting 23rd May 2022
 - Pavilion subcommittee meeting 24th May 2022
8. Date of next meeting
12th July 2022