

Barwick in Elmet & Scholes Parish Council

meeting to be held on Monday 26 September 2022 at 7pm at Saint Philip's Church

AGENDA

1. Apologies

To receive apologies for absence and where requested consider approval of the reasons given for absence.

2. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.

3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

4. To **approve and sign the minutes** of the meeting of the Parish Council held on 11th July 2022.

5. To consider **Correspondence** received by the Clerk since the last meeting.

6. To receive the Action Tracker.

7. Other Items

7.1 To consider whether to change from the first Monday of the month pattern of meetings of the Parish Council. To consider suitable venues.

7.2 Report of Leeds Festival Working Group meetings of 26th July and 16th August.

7.3 To consider quotations for Christmas Lights.

7.4 To consider a quotation from the insurers for additional premium to include the Multi-Use Games Area (MUGA) and outdoor gym equipment.

7.5 To consider a resolution that the Parish Council signs up to the pledge associated with the NALC Civility and Respect Project.

To consider the associated training courses and a recommendation that Councillors and the Clerk attend as appropriate.

7.6 To consider a proposal that the Parish Council supports in principle measures to help residents with the cost-of-living crisis including a proposed heat bank.

7.7 To note the dates for the fair on Jack Heaps field.

7.8 Allotments

a. Resolve to notify Parish Council allotment holders as required by legislation that there will be a rent increase of 10% from October 1st 2023 and that in future years the annual rent review will be an agenda item each September

b. To note progress in setting up an Allotment Association.

c. To consider a recommendation of the Finance and General Purposes (F&GP) Committee that the cost of renewing membership of the National Allotment Association be taken from unused Community Fund grant

7.9 To consider cutting back of laurel trees, rose and hebes on the land adjacent to Crosland Mews and to consider a skip for the foliage.

7.10 To receive the draft minutes of the F&GP Committee meeting of 14th June 2022 and to note decisions taken.

To approve the holding of information about Pavilion Bookings and allotment waiting lists on personal computers.

7.11 To note that the Clerk's appraisal to place on 26th July and to note the report.

7.12 Reports of meetings/training attended

a. Nimble Training - Data Protection Essentials – 8th August 2022 – Cllr. Cantelo

b. YLCA training - Standards of Behaviour Webinar session on Wednesday, 17 August 2022 – Clerk

c. Allotments - Site Facilities and Health & Safety Webinar on Wednesday, 14 September 2022 - Cllr Hassell

7.13 Website and Social Media report.

7.14 To receive a report of surgeries attended at Saint Philip's Church café and to note any issues raised by residents and to agree a Councillor to attend the next surgery.

8. Planning Matters

- To note the decisions of the Planning Committee meetings of 27th July and 24th August 2022

9. To consider the financial issues below

9.1 Cash book and bank reconciliation for July and August.

9.2 Formal approval of invoices and payments to be made for September.

9.3 To consider updating the mandate following the resignation of one of the former signatories.

10. Crime Report/Police and Communities Together (PACT) meeting

Report of the meeting of 18th August.

11. Date of future meetings:

Parish Council – to be decided as part of agenda item 7.1

Finance and General Purposes Committee – to be decided

Planning Committee – 28th September 2022, 6:30pm, Barwick Miner's Institute

Barwick in Elmet and Scholes Playing Fields Committee – scheduled for 10th October 2022, 7:30pm, Barwick Miner's Institute

Note: The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.