

Barwick in Elmet & Scholes Parish Council

meeting to be held on Monday 5 December 2022 at 7pm in Saint Philip's Church Hall

AGENDA

1. Apologies

To receive apologies for absence and where requested consider approval of the reasons given for absence.

2. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.

3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to note the Parish Councillor's and the Clerk have received an invitation to Bramham Park for Drinks and Canapés

4. To **approve and sign the minutes** of the meeting of the Parish Council held on 7th November 2022 and the extra-ordinary meeting of 28th November 2022.

5. To consider **Correspondence** received by the Clerk since the last meeting.

6. To receive the Action Tracker.

7. Other Items

7.1 To receive the draft minutes of the Finance and General Purposes (F&GP) Committee meeting of 11th November 2022 and to;

a. Consider their recommendation that £300 be paid to the local branch of the Royal British Legion as part of the 2022 Remembrance Day commemoration.

7.2 To note that the Scholes Lodge Farm subcommittee met on 24th October 2022 and to consider the following items;

a. A proposal that the subcommittee also has responsibility for the maintenance of Hall Tower Field.

b. To consider whether the event being planned for 2023 will be a private event or a Parish Council event.

c. To consider a quotation for a new gate at the entrance to the field.

7.3 To agree the Terms of Reference of the Pavilion subcommittee

7.4 To note that two benches were being supplied to the Parish courtesy of the Ward Councillors which would be considered PC assets to consider suitable locations.

7.5 To consider adoption of a Parish Council safeguarding policy

7.6 To consider adoption of the draft complaints procedure

7.7 To consider the concerns of Scholes Cricket Club in their letter of 1st November 2022.

7.8 To consider a grant application from Barwick in Bloom.

7.9 To consider the appeal process regarding a recent Freedom of Information request which was refused on the grounds that it was vexatious.

7.10 To consider a process for applying for grants

7.11 Reports of meetings/training attended

a. Data Protection essentials – Cllr. Cantelo – 16th November 2022

b. Scholes Lane End drop-in consultation – 22nd November – Cllr. Remmer

7.12 Pavilion MUGA usage report

7.13 Website and Social Media report.

8. Planning Matters

- To endorse the decisions of the Planning Committee meeting 30th November 2022

9. To consider the **financial issues** below

9.1 Cash book and bank reconciliation for November.

- 9.2 Formal approval of invoices and payments to be made for December/January
- 9.3 To note that the Internal Auditor has now retired and to consider the terms of reference to be issued in seeking quotations for a new auditor

10. **Crime Report/Police and Communities Together (PACT) meeting**
To raise any matters of concern for the next meeting due on 15th December

11. **Date of future meetings:**

Parish Council – 9th January 2023 in the John Rylie Centre at 7pm

Finance and General Purposes Committee – 13th December 2022 at 7pm in the Pavilion

Planning Committee – To be agreed

Note: The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.