

Barwick in Elmet & Scholes Parish Council

**meeting to be held on Monday 9 January 2023 at 7pm in the John Rylie Centre,
Barwick in Elmet**

AGENDA

1. Apologies

To receive apologies for absence and where requested consider approval of the reasons given for absence.

2. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.

3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

4. To **approve and sign the minutes** of the extra-ordinary meeting of the Parish Council held on 28th November 2022 and the meeting of the Parish Council held on 5th December 2022.

5. To consider **Correspondence** received by the Clerk since the last meeting.

6. To receive the Action Tracker.

7. Other Items

7.1 To consider the budget proposed by the Finance and General Purposes (F&GP) Committee at its meeting of 3rd January 2023 and to consider its recommendation that there be an 8% increase in precept for 2023/24 and to consider a review of the Reserves Policy. To consider a recommendation regarding the purchase of a further three tons of topsoil for maintenance of Scholes Sports field.

7.2 To note that the Internal Auditor has now retired and to consider the terms of reference to be issued in seeking quotations for a new auditor.

7.3 To consider adoption of a Parish Council safeguarding policy.

7.4 To consider a process for applying for grants.

7.5 To consider adoption of the draft complaints procedure.

7.6 To note that applications for benches have been received and to approve the wording of the inscriptions on those benches and to consider the quotation for laying the flagstone bases.

7.7 To consider a resolution to provide a hard standing bases for the two Queen Elizabeth II memorial benches at a cost of up to £250 + VAT with the cost allocated to the Environment Budget and to confirm locations.

7.8 To note that the first round of funding from Leeds Older People's Forum expired on 21st December and to consider whether the Parish Council should apply when other rounds are open.

7.9 To consider concerns about street parking near the Barleycorn public house.

7.10 To note the decision of the Clerk under delegated authority to grant permission for Barwick in Bloom to use Jack Heaps field for car parking on Sunday 25th June 2023

7.11 Reports of meetings/training attended

- a. Community Building and Village Hall network meeting– Cllr. Slater to attend on 25th January 2023

7.12 Pavilion MUGA usage report.

7.13 Website and Social Media report.

8. Planning Matters

- To endorse the decisions of the Planning Committee meeting 4th January 2023 and to consider a Parish Council response to a consultation on the Inspector's Further Proposed Main Modifications to the Remitted part of the Site Allocations Plan. Deadline 27th January 2023.

9. To consider the **financial issues** below
 - 9.1 Cash book and bank reconciliation for December.
 - 9.2 Formal approval of invoices and payments to be made for January/February 2023
 - 9.3 To consider business continuity following the May 2023 elections to ensure there are enough signatories on the Bank mandate.
 - 9.4 To note that the Community Infrastructure Levy payment needs to be spent by March 2023 and to consider suitable projects for this funding.

10. **Crime Report/Police and Communities Together (PACT) meeting**

To raise any matters of concern for the next meeting (and to note that the last meeting due on 22nd December was postponed).

11. **Date of future meetings:**
 - Parish Council** – 6th February 2023 in Saint Philip’s Church Hall, Scholes at 7pm
 - Finance and General Purposes Committee** – To be agreed
 - Planning Committee** – To be agreed

Note: The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.