

Barwick in Elmet & Scholes Parish Council

Annual meeting to be held on Monday 15 May 2023 at 8pm at the John Rylie Centre, Barwick in Elmet
AGENDA

1. To elect the Chair of the Council for the ensuing year.
2. To elect the Vice Chair of the Council for the ensuing year
3. **Apologies**
To receive apologies for absence and where requested consider approval of the reasons given for absence.
4. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
5. To **approve and sign the minutes** of the extraordinary meeting of the Parish Council held on 21st March 2023 and of the Parish Council meeting held on 3rd April 2023.
6. To approve membership for Committees for 2023/24
7. To consider **Correspondence** received by the Clerk since the last meeting.
8. To receive the Action Tracker. To note that the Clerk has made delegated decisions regarding the contractor for Hall Tower Hill, the Verity Strip and the location of the Scholes Memorial bench and that the Scholes Lodge Farm subcommittee have made a decision regarding the contractor for Scholes Lodge Field and to consider surrendering the rental of the garage having removed most of the contents.
9. **Annual review of documents.**
To consider whether any of the existing documents need to be reviewed.
10. **Other Items**
 - 10.1 To consider granting permission for a resident to place a bookcase for children on Jack Heaps field.
 - 10.2 To consider a resolution to adopt the General Power of Competence.
 - 10.3 To note that the 2023 Election resulted in six Councillors for Scholes but only two for Barwick in Elmet and to consider ways to attract people to apply to fill the vacant positions.
 - 10.4 To note that the Playing Fields Committee met on 17th April and the note the draft minutes and to consider the Scholes playground project and whether a formal approach be made to Scholes (Elmete) Primary school about the location.
 - 10.5 To consider a grant application for funding for a junior gymnast.
 - 10.6 To consider a response to a consultation on proposals for a humped zebra crossing on Station Road, Scholes, comments to be preferably received by 23rd May 2023.
 - 10.7 To consider a quotation for the repair of a broken sign and that the cost of the repair be taken from the budget of Barwick Conservation fund.
 - 10.8 To consider the insurance renewal quotation.
 - 10.9 To receive the Neighbourhood Plan review group report and to consider a response to the Local Plan.
 - 10.10 To consider the Barwick Playground Consultation replies.
 - 10.11 To consider supporting residents who are fundraising for a defibrillator for Barwick.
- Standing Agenda Items**
 - 10.12 Reports of meetings/training attended.
 - 10.13 Pavilion MUGA usage report.
 - 10.14 Website report
 - 10.15 Safeguarding report.

11. Planning Matters

To note the decisions of the Planning Working Party meetings of 19th April and 3rd May 2023

12. To consider the financial issues below

12.1 Cash book and bank reconciliation for May

12.2 Formal approval of invoices and payments to be made for June.

12.3 To consider signatories for the bank mandate.

12.4 To note that the Internal Auditor carried out checks on 27th April 2023 and note her report.

12.5 Formal approval of the 2022/23 Annual Governance Statement (AGAR 2022/23 Part 3).

12.6 Formal approval of Accounting Statements 2022/23.

13. Crime Report/Police and Communities Together (PACT) meeting.

Report of the meeting of 14th April.

14. Date of future meetings:

Finance and General Purposes Committee – 22nd May 2023, 7pm, Pavilion

Parish Council – 5th June 2023, 7pm, Saint Philip's Church Hall

Planning Committee - 7th June 2023 Barwick in Elmet Miner's Institute at 6:30pm.

Note: The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.