

Barwick in Elmet & Scholes Parish Council Finance and General Purposes Committee

meeting to be held on Monday 10 July 2023 at 7pm in Scholes Pavilion
AGENDA

1. Apologies

To receive apologies for absence.

2. To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.

3. To **approve and sign the minutes** of the meeting of the Committee held on 25th May 2023.

4. Action Tracker.

To note actions taken since the May meeting.

- a. Verity Strip – to note that the work has been completed and that there were issues regarding exposed drainage pipes.
- b. Update on sale of barriers.
- c. Broken sign Village Hall car park.
- d. Water charges. To note the offer of reduced charges.
- e. To note that the insurance had been renewed as discussed at the previous meeting and that Scouts had been contacted about their plans for bonfires.

5. Work requests

- a. Asset register updates
- b. Risk assessments. To note the these were due and to note the dangerous condition of the goal posts on Jack Heaps field and to agree appropriate action. To note concerns about a dangerous hole in Hall Tower Field and to note that the grass cutter has resolved this.
- c. To consider the responses to the Barwick playground consultation.
- d. To consider giving the Clerk a Parish Council mobile telephone.
- e. To note that funds had been received for a defibrillator in Barwick which would become a Parish Council asset.
- f. To note that there were two reported issues in the Village Hall car park
 - i. A report that one of the lights is not working.
 - ii. A report that self-seeded sycamores are causing structural damage to a garage of an adjoining property.
- g. To consider a request that an open-age football team be allowed to use the pitch at Barwick in Elmet.

6. Pavilion

To note that the Parish Council has accepted a recommendation of the Committee that the Pavilion subcommittee be disbanded, and its functions be taken over by the Committee.

- a. To consider an inventory of everything stored in the Pavilion and to decide what to do with these and to note that ownership of the keg and tyres had been established.
- b. The note that the Clerk had contacted the Fire Brigade as agreed at the May meeting and to consider the template provided.
- c. To note that the Clerk had been instructed at the Parish Council meeting to purchase a litter grabber.
- d. To note the decision of the Parish Council not to buy any more key fobs and to instead contact anyone who had not used their fob for over six months and see if they would be willing to return it and get their deposit back.
- e. To note that the code to the gate had been changed.
- f. To note that growth of unwanted grass had been had been dealt with.

7. To receive the draft minutes of subcommittees who report to the Committee and to note any actions.
 - a. Scholes Lodge Field subcommittee – user agreement for anyone using the field for events and to note that the next meeting of the subcommittee would consider whether to put goal posts on the field.
 - b. Hall Tower Motte and Bailey subcommittee – to note that this would be set up as agreed at the July Parish Council meeting.

8. **Date of next meeting**

11th September 2023 at 7pm in the Pavilion.