

MINUTES of a meeting of the Finance and General Purposes Committee

held on Monday 13th March 2023 at 7pm in Scholes Pavilion.

PRESENT: Councillors Kinga Ragg (Chair) Paul Remmer Stella Walsh
Claire Hassell
Graham Slater

In attendance: The Clerk.

1 APOLOGIES. None.

2 DECLARATIONS OF PECUNIARY INTEREST. None.

3 MINUTES OF PREVIOUS MEETINGS.

It was **resolved** that the minutes of the Committee meeting (7/2022) held on 3rd January 2023 (79-80) having been circulated, be approved, all in favour.

4. ACTION TRACKER

There was discussion as follows:

a. Hall Tower Hill: updates on the entrance gate.

Barwick in Bloom had agreed to paint the gate when the weather improved and had sent the Clerk a list of what they needed in order to do this. The Clerk was in Cross Gates that Wednesday and therefore being only a short distance from the B&Q hardware store, would buy the items on the list.

b. Improvements to the Verity Strip.

This had been discussed at the previous week's Parish Council (PC) meeting but the PC had felt unable to approve the proposed works due to insufficient information, in particular lack of evidence that three quotations had been obtained. This had been addressed and Cllr. Hassell would call an extraordinary meeting where the three quotations now obtained would be presented. Barwick Cricket Club wanted this work to be done before the new cricket season began and we're pressing for a decision.

c. Garage update and update on sale of barriers.

The barriers had been advertised on three Internet auction sites, Marketplace, eBay and Gumtree at £90 each. The original purchase price in 2012 was £85 each. It was agreed that in the event that they remained unsold for a further two weeks, then they would be readvertised at a lower price. Regarding the garage, this had not been included in the 2023/24 budget on the basis that the rent had been cancelled by the start of the new financial year. It was therefore agreed to empty the garage as soon as possible. Part of the garage was being used for the storage of tables belonging to the friends of Scholes Lodge Field. The Clerk would e-mail a member of that group to ask them to remove these tables.

d. Budget - review of 22-23 spend vs 22-23 budget.

The Chair reviewed what was budgeted in 2022/23 against actual spend.

- i. Scholes Lodge Field gate. A second quotation would be obtained.
- ii. The Playground consultation printing had cost £120.
- iii. The Environment Fund and Newsletter budgets were discussed noting that £500 had been transferred to each Environment Fund from the Platinum Jubilee fund as per a resolution agreed at the Parish Council meeting on 7th November 2022.
- iv. Pavilion. It was estimated that there was a further £150 still to come.
- v. Budgeted expenditure had been £96,000, the actual spend had been £88,000.

- vi. The Clerk would check with Cllr. Ward whether there would be any additional spend on the Barwick defibrillator.
- vii. The Clerk was having a fifteen-minute remote meeting with the internal auditor on Wednesday afternoon to discuss the forthcoming audit. He would e-mail her ahead of that meeting to ask about the legal position of paying bills on pro forma invoices so that she could answer this question as part of the remote meeting. This would be an agenda item for the extraordinary meeting.
- e. Three-year plan.
The Chair had started a list of projects including the playgrounds and gate. Other ideas were suggested including solar panels or a heat pump for the Pavilion, call charging ports and cycle paths connecting the two villages (or connecting Barwick in Elmet to Garforth).
- f. Funding for war memorials.
The minutes of the meeting of 31st May suggested that the Chair find out more about sources of funding for War Memorials should the need arise. It wasn't clear why this had been considered. The war memorials were listed as PC assets but the insurance position was unclear. Cllr. Walsh was trying to get quotations for replacing the plaques which would be about £500.
- g. Basket swing – Barwick playground.
The Clerk would chase the playgrounds and fabrications manager of Leeds City Council for an update.
- h. Broken sign Village Hall car park.
It had been agreed by the PC that the Committee seek to get quotations for the repair or replacement of the sign which stated that the field was privately owned. Financial Regulations allowed the Clerk's to instruct the work to the value of £500. The sign on Hall Tower Field was still there. Jack Heaps field would wait until the consultation was completed. There would be an agenda item at the next PC meeting to consider this.

5. WORK REQUESTS

- a. Asset register updates.
The following needed to be added to the Asset Register, two new benches in Scholes, new signage, one defibrillator and it was also noted that some cherry trees had been bought.
- b. Report of Risk Assessments carried out on Barwick assets.
The report of risk assessments carried out on Barwick assets by Cllr. Ward was considered noting that a dog sign on Hall Tower field was down. It was noted that this sign had been deliberately taken down by members of the Maypole Committee as part of the triannual celebrations and not put back once those celebrations were over. The Clerk would contact a member of this committee accordingly.
It was noted that Barwick in Bloom had cleared the public right away connecting Black Swan public house car park to Meadow View.
The Barwick Playground consultation leaflet in .pdf format would be put onto the website.
- c. Scholes field farm weeds removal as 2022/23 budget expense.
See item 4d viii above.

6. DRAFT MINUTES OF SUBCOMMITTEES WHO REPORT TO THE COMMITTEE

The draft minutes of the Scholes Lodge Field subcommittee meeting of 27th February 2023 had been circulated. A formal user agreement for those using the field for events was needed.

7. DATE OF NEXT MEETING

22nd May 2023 at 7pm in the Pavilion.

The meeting closed at 8:10pm.

Signed

Chair