

Barwick in Elmet & Scholes Parish Council Finance and General Purposes Committee

meeting to be held on Monday 18 September 2023 at 7:15pm in Scholes Pavilion
AGENDA

1. Apologies

To receive apologies for absence.

- 2.** To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.

- 3.** To **approve and sign the minutes** of the meeting of the Committee held on 10th July 2023.

4. To consider the budget for 2024/25

To consider investing some of the funds in the Barclays account elsewhere with a better rate of interest.

5. Action Tracker.

To note actions completed since the July meeting.

- a. Verity Strip –exposed drainage pipes issue resolved (waiting payment from Cricket Club)
- b. The Clerk now has a SIM card for a mobile telephone.
- c. Scholes Football Pitch - a sign to be put up warning users of the unsafe nature of the football field and advising that those who use the field do so at their own liability.
- d. "No smoking" and "No vaping" signs printed and in Pavilion.
- e. Yorkshire Local Councils Associations supplied with a copy of a licence and asked to consider whether this gave Mount Saint Mary's exclusive right to use the field who advised that they only had exclusive rights on Saturday.
- f. Scholes Football Pitch - ten tons of topsoil purchased and put down.
- g. Insurance and Scholes 1st Scouts bonfires. It had been established that the insurance company only needs to be notified regarding events for which the Parish Council is directly responsible.
- h. Goal Posts on Scholes football pitch. Cut up.
- i. Pavilion inventory done.
 - i. "Tour De Yorkshire" signs to be taken to the tip.
 - ii. Double-sided electrically heated cooking grill disposed of.
 - iii. Cabinet, bar stools, outside bench and rubbish removed.
 - iv. Owl box removed.
 - v. Bunting to be stored under the seats in changing rooms
 - vi. The sound system has been removed.
 - vii. Notices published on Facebook and on the website giving opportunity to anyone who might have used the Pavilion in the past the opportunity to claim anything which might belong to them.

To note actions still ongoing.

- j. Nurse Bywater bench - Scholes in Bloom have offered to deal with this
- k. Scholes Football Pitch - pile of spoil at Scholes football pitch still outstanding.
- l. A price for the repair of interpretation display boards to be obtained from Leeds City Council.
- m. Lights not working in the Village Hall car park.
- n. Goal posts on Jack Heaps field.

Pavilion related actions.

- o. All those who haven't used their key fobs for over a year have been contacted resulting in one fob being returned. Those who haven't used theirs over six months still to be contacted.

- p. Pavilion - laminated sign to be put up advising users that glass bottles were not allowed.
- q. Pavilion Fire risk assessment. To consider a quotation for fire extinguishers.
- r. Pavilion inventory done.
 - i. Wooden ladders to be offered to Scholes 1st Scouts for their bonfire.
 - ii. Scouts still to collect table football.

6. Work requests

- a. Asset register updates – new sponsored bench, new defibrillator in Barwick.
- b. Risk assessments. To note any work which needs doing.
- c. To consider maintenance of the strip of land at the top of Richmondfield Mount (behind the cricket scoreboard).
- d. To note the decision of the Parish Council to award the Clerk backdated heating and lighting allowance and to consider the way to implement this.
- e. To note that action is required to address concerns about tree root damage to a property adjoining Parish Council land and to consider cost implications.
- f. Verity Strip planter.
- g. External Auditor's comments.
- h. To consider using computer software alternatives to spreadsheets for Parish Council accounts.

7. Pavilion

- a. Issues with missed collections of the wheelie bins.
- b. To consider a quotation for a sign saying "No climbing".
- c. To consider a quotation for energy renewal.

- 8. To receive the draft minutes of subcommittees who report to the Committee and to note any actions.
 - a. Scholes Lodge Field subcommittee.
 - b. Hall Tower Motte and Bailey subcommittee.
 - i. To consider a quotation for a sign saying "No parking, access required".

Date of next meeting