

Barwick in Elmet & Scholes Parish Council Finance and General Purposes Committee

meeting to be held on Monday 23 October 2023 at 7pm in Scholes Pavilion

AGENDA

1. Apologies

To receive apologies for absence.

2. To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.

3. To **approve and sign the minutes** of the meetings of the Committee held on 11th and 18th September 2023.

4. **To consider the budget for 2024/25 and to agree draft figures to present at the next Parish Council meeting**

5. Action Tracker.

To receive the Action Tracker and note actions completed since the September meeting and actions still outstanding including;

- a. Scholes Football Pitch - pile of spoil at Scholes football pitch.
- b. Bench – to note that Cllr. Remmer had met with the contractor and circulated a summary of his discussions and to consider whether to pursue this.
- c. Pavilion Legionella checks.

6. Work requests

- a. Asset register updates – to consider the list sent by Leeds City Council of assets they regard as belonging to the Parish Council.
- b. Risk assessments. To note any work which needs doing.
- c. Village Gateway sign – Leeds Road, Scholes.
- d. To consider a request by Mount Saint Mary's football club that they receive some of the rent the new football club are paying as they have used the pitch at Scholes.
- e. To consider the adoption of a checklist of things for the Clerk to consider before instructing contractors to carry out works for the Parish Council.
- f. Christmas Lights – to consider alternative providers and value for money.
- g. Salary costs review as per Financial Regulations item 4.4.

7. Pavilion

8. To receive the draft minutes of subcommittees who report to the Committee and to note any actions.

- a. Scholes Lodge Field subcommittee.
- b. Hall Tower Motte and Bailey subcommittee. Fallen branch.
- c. Peace Flame subcommittee – meeting of 30th June 2023

9. Date of next meeting

13th November 2023 at 7pm in the Pavilion.