

# Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 6 November 2023 at 7pm in Scholes Sports Pavilion

## AGENDA

### 1. Apologies

To receive apologies for absence and where requested consider approval of the reasons given for absence and to note the resignation of Alex Cantelo

To note that notice of the vacancy in Scholes has been displayed, that the deadline for ten or more local government electors to submit a written request that this be filled by election was 23<sup>rd</sup> October 2023 and that as there were no such requests, the Parish Council may fill this vacancy by co-option.

### 2. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.

### 3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

### 4. To **approve and sign the minutes** of the meeting of the Parish Council held on 2<sup>nd</sup> October 2023.

### 5. To consider **Correspondence** received by the Clerk since the last meeting.

### 6. To receive the Action Tracker and to report on progress of getting Barwick and Scholes football club using the pitch at Scholes, progress on the sponsored bench on Belle Vue Avenue and other matters.

### 7. Other Items

**7.1** To note the end of the two-month trial period of allowing access to the Multi-Use Games Area (MUGA) without the need for key fobs and to consider whether to reinstate key fob access and if not, to agree a process for collecting key fobs and giving refunds.

**7.2** To note the report of the committee set up at the October meeting to deal with the formal complaint made to the Parish Council.

**7.3** To consider a grant application from Scholes in Bloom which if approved would be paid under Section 137 of the Local Government Act 1972

**7.4** To consider a grant application from Barwick and Scholes branch of the Royal British Legion which if approved would be paid under Section 137 of the Local Government Act 1972

**7.5** To approve the purchase of a small gift of appreciation for those who deliver Parish Council newsletters which if approved would be paid under Section 137 of the Local Government Act 1972 and to note that the newsletter deadline is 14<sup>th</sup> November 2023.

**7.6** To note that the Finance and General Purposes Committee, Playing Fields Committee and Peace Flame Subcommittee and Hall Tower Motte & Bailey Subcommittee have met, and the draft minutes circulated and to note matters discussed.

#### Standing Agenda Items

**7.7** Reports of meetings/training attended including Cllr. Gilmore (new Councillor training) and Cllr. Williamson – Yorkshire Local Councils Associations Leeds Branch meeting (17<sup>th</sup> October).

**7.8** Pavilion MUGA usage report.

**7.9** Website report.

**7.10** Safeguarding report. To consider a Councillor to be the Safeguarding Officer following the resignation of Alex Cantelo.

### 8 Planning Matters

To consider membership of the Committee following the resignation of Alex Cantelo.  
To note the draft minutes of the October meeting and to receive a report of Planning Applications responded to since the last meeting,

9. To consider the **financial issues** below
  - 9.1 To consider a payment of £4,000 for Christmas Lights, under Section 137 of the Local Government Act 1972
  - 9.2 Cash book and bank reconciliation for November
  - 9.3 Formal approval of invoices and payments to be made for November/December 2023.
10. **Crime Report/Police and Communities Together (PACT) meeting**  
To consider a Councillor to be the liaison with the Police and to attend the PACT meetings.
11. **Date of future meetings:**  
**Parish Council** – 4<sup>th</sup> December 2023, 7pm, the Miner's Institute, Barwick in Elmet.  
**Planning Committee** - 15<sup>th</sup> November 2023 in Scholes at 6:30pm.  
**Finance and General Purposes (F&GP) Committee** – 13<sup>th</sup> November 2023 at 7pm in Scholes Sports Pavilion.  
**NEWSLETTER DEADLINE** – 14<sup>th</sup> November 2023.

**Note:** The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.