

# Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 4 December 2023 at 7pm in the Miner's Institute, Barwick in Elmet.

## AGENDA

### 1. Apologies

To receive apologies for absence and where requested consider approval of the reasons given for absence.

### 2. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.

### 3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests. To note a declaration of a gift of hospitality from Bramham Park House.

### 4. To **approve and sign the minutes** of the meeting of the Parish Council held on 6<sup>th</sup> November 2023.

### 5. To consider **Correspondence** received by the Clerk since the last meeting.

### 6. To receive the Action Tracker

### 7. Other Items

7.1 To consider the budget recommended by the Finance and General Purposes Committee and allocation of earmarked reserves.

7.2 To consider a recommendation of the F&GP Committee that the precept be increased by 10% for 2024/25.

7.3 To consider a revision to the Financial Regulations to raise the level at which three quotations are necessary.

7.4 To consider removal of a dead cherry tree on Jack Heaps Field.

7.5 To consider a suggestion that the meeting due to be held on 8<sup>th</sup> January 2024 be cancelled.

7.6 To consider a request by Barwick and Scholes Football Club that the Parish Council consider a revised contract with security beyond twelve months.

### Standing Agenda Items

7.7 Reports of meetings/training attended.

7.8 Website report.

7.9 Safeguarding report.

### 8 Planning Matters

To note the draft minutes of the November meeting and the decisions of the Committee.

### 9. To consider the **financial issues** below

9.1 Cash book and bank reconciliation for December

9.2 Formal approval of invoices and payments to be made for December 2023/January 2024/February 2024

9.3 To note the nationally agreed cost of living increase in the Clerk's salary backdated to April 2023.

### 10. **Crime Report/Police and Communities Together (PACT) meeting**

To consider any matters to be raised at the next PACT meeting.

### 11. **Date of future meetings:**

**Parish Council** – 8<sup>th</sup> January 2024, 7pm, in Scholes Sports Pavilion or 5<sup>th</sup> February 2024, 7pm, Barwick Miner's Welfare depending on the outcome of agenda item 7.4

**Planning Committee** - 6<sup>th</sup> December 2023 in the Miner's Institute, Barwick in Elmet at 6:30pm.

**Finance and General Purposes (F&GP) Committee** – 11<sup>th</sup> December 2023 at 7pm in Scholes Sports Pavilion.

**Note:** The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.