

Barwick in Elmet & Scholes Parish Council Finance and General Purposes Committee

meeting to be held on Monday 15 January 2024 at 7:15pm in Scholes Sports Pavilion
AGENDA

1. Apologies

To receive apologies for absence.

2. To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.

3. To **approve and sign the minutes** of the meeting of the Committee held on 11th December 2023.

4. Budget for 2024/25

To consider any matters arising from the extra-ordinary meeting.

5. Work requests

- a. To consider a three-year financial forecast
- b. To consider a proposal for tracking the cost/benefits of freedom of information requests.
- c. Asset register updates.
- d. Risk assessments. To note any work which needs doing.
- e. To consider the Well-Being fund grant award of £992 for Christmas Lights.
- f. To consider maintenance of fields.
- g. To consider a request by an allotment holder under clause 5(vii) to erect a greenhouse on his plot.
- h. Village gateway entrance signs – cleaning and redoing the lettering.
- i. To consider the use of Hallmaster software for Pavilion bookings and the possibility of sharing the multi venue version with Scholes Village Hall
- j. To consider renewal of anti-virus software subscription.
- k. To consider offering an unused four-drawer filing cabinet to All Saints' Church.

6. Action Tracker.

To receive the Action Tracker and note actions completed since the December meeting and actions still outstanding.

7. Pavilion

- a. To note that Barwick and Scholes Football Club have now signed a 24-month agreement and have set up a monthly payment starting in January 2024 and to consider options for charging them for historic use of the pitch at Barwick in Elmet.

8. To receive the draft minutes of subcommittees who report to the Committee and to note any actions.

9. Date of next meeting

11th March 2024 at 7pm in the Pavilion.