

# Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 5 February 2023 at 7pm in the Miner's Institute, Barwick in Elmet.

## AGENDA

### 1. Apologies

To receive apologies for absence and where requested consider approval of the reasons given for absence.

### 2. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.

### 3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests. To note a declaration of a gift of hospitality from Bramham Park House.

### 4. To **approve and sign the minutes** of the meeting of the Parish Council held on 4<sup>th</sup> December 2023 and of the extra-ordinary meeting held on 15<sup>th</sup> January 2024

### 5. To consider **Correspondence** received by the Clerk since the last meeting.

### 6. To receive the Action Tracker

### 7. Other Items

- 7.1 To note that Barwick and Scholes football club have signed a 24-month agreement to use the pitch and changing rooms at Scholes and to consider charges for the use of the pitch at Barwick in Elmet from September 2023.
- 7.2 To consider a request from a girls' under fourteen's football team to use Scholes pitch and if agreed, to consider hire charges.
- 7.3 To consider a review of the rent charged to Mount Saint Mary's Football Club
- 7.4 To consider a grant application to the Urban Tree Challenge Fund (UTCF)
- 7.5 To consider setting up a working party to look at options for Christmas Lights in future years.
- 7.6 To consider adoption of a biodiversity policy.
- 7.7 To consider a recommendation of the F&GP Committee that Pavilion hire charges for 2024 be unchanged and that a limited period promotional offer of 50% discount starting in February 2024 be considered.
- 7.8 To consider a recommendation of the Finance and General Purposes (F&GP) Committee that gifts to the value of £25 be awarded as prizes to the winner in each village for a Christmas light competition and that this be done using Section 137 of the Local Government Act 1972.
- 7.9 To consider "His Majesty the King's Portrait Scheme" and if accepted, where the portraits will go.
- 7.10 To consider a quotation for hedge cutting at Barwick Allotments.
- 7.11 To consider a quotation for tree removal at Barwick in Elmet Village Hall car park.
- 7.12 To note that Ward Councillors agreed to place the excess East Leeds Orbital Road equipment in Scholes School, the Parish Council were not included in the discussions.
- 7.13 To note LCC replaced the swings in Scholes Playground which had been vandalised.
- 7.14 To receive an update on the Neighbourhood Plan in particular noting that the area in the south of the Parish beyond the M1 motorway is now included.
- 7.15 To note that procurement thresholds for Contracts Finder has been raised to £30,000 with effect from 21<sup>st</sup> December 2022 and to amend paragraph 11.1b of Financial Regulations accordingly.
- 7.16 To note the decision of the Clerk under delegated authority to allow the use of Jack Heaps Field as an overflow car park for the funeral of a former Councillor.

## **Standing Agenda Items**

**7.17** Reports of meetings/training attended.

**7.18** Website report.

**7.19** Safeguarding report.

## **8 Planning Matters**

To note that the Clerk has replied using delegated authority to planning application 23/07397/FU, 33 Richmondfield Lane (demolition of existing bungalow and erection of two detached dwellings).

## **9. To consider the financial issues below**

**9.1** Cash book and bank reconciliation for February 2024 and formal approval of invoices and payments to be made for February/March 2024

## **10. Crime Report/Police and Communities Together (PACT) meeting**

Report of the PACT meeting of 4<sup>th</sup> January 2024 and to consider any matters to be raised at the next PACT meeting.

## **11. Date of future meetings:**

**Parish Council** – 4<sup>th</sup> March 2024, 7pm, in Scholes Sports Pavilion.

**Planning Committee** - 7<sup>th</sup> February 2024 in the Miner's Institute, Barwick in Elmet at 6:30pm.

**Finance and General Purposes (F&GP) Committee** – 11<sup>th</sup> March 2024 at 7pm in Scholes Sports Pavilion.

**Note:** The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.