

Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 3 February 2025 at 7pm in Barwick Miner's Institute.

AGENDA

1. Apologies

To receive apologies for absence and where requested consider approval of the reasons given for absence and to note that there is now a vacancy in the Barwick Ward following the resignation of Gillian Williamson and that ten electors have until 13th February 2025 to request that this vacancy be filled by election.

2. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.

3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

4. To **approve and sign the minutes** of the meeting of the Parish Council held on 2nd December 2024.

5. To consider **Correspondence** received by the Clerk since the last meeting.

6. To receive the Action Tracker and in particular, to consider a quoted fee by the water supplier to move the water meter to allow readings to be taken safely.

7. Other Items

To consider a motion that under section 100 (A)(4) of the Local Government Act 1972, that press and public be excluded from the meeting whilst agenda items 7.13 and 7.14 are being discussed on the grounds that these involve the likely disclosure of exempt information, as set out in the relevant paragraphs of Part 1, Schedule 12A of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

7.1 To consider the amendments requested by Garforth Villa to the agreement for their junior teams to use the pitch and changing rooms from 1st February 2025.

7.2 To note that the Clerk used delegated authority to agree to the use of Barwick football pitch and changing rooms for a one-off casual use and to agree a fee and user agreement for any future such approaches.

7.3 To consider grass cutting contracts for 2025.

7.4 To consider a request by Barwick in Bloom to install a bench near the bowling green with a memorial plaque to the late John Tinker.

7.5 To consider the winners of the Christmas Lights competition.

7.6 To consider options for insurance renewal.

7.7 To receive an update from Cllr. Maude regarding proposals for the Parlington estate and access to the Triumphal Arch and the next steps regarding the Dark Arches.

7.8 To consider a Report from the Neighbourhood Plan Revision Group to improve accessibility to Scholes Lodge Field and to proceed with a public consultation on the lines agreed.

7.9 To consider a proposal that returned key fobs are issued to Councillors to allow them access at times when the gate is otherwise locked.

7.10 To note that the last increase in Sports Club rents was in 2022 and under the terms of some of the leases, increases can only be levied once every three years (giving three months' notice) and to consider whether to increase rents for 2026.

7.11 To receive a report on the East Leeds Extension and the number of properties being built as part of this which fall within the Parish boundary.

7.12 To note that there is a meeting on 6th February 2025 to discuss Barwick in Elmet playground and to consider plans for repair and redevelopment and to note that the swings have been fenced off and Leeds City Council are seeking support from the Parish Council towards repair costs.

- 7.13 To note that GMI Miller Limited have put forward a site in Scholes under Leeds City Council's Local Plan 2040 "Call for Sites" and to consider how the Parish Council responds and to consider appropriate engagement with residents.
- 7.14 To note that the draft contract and draft overage deed have been received from the Solicitors regarding the purchase of Scholes Allotments and associated grassland and that Cllr. Maude and the Clerk will meet the Solicitor on 31st January 2025 to respond to replies to standard enquiries before contract. To formally agree the purchase.

Standing Agenda Items

- 7.15 Reports of meetings/training attended.
Meeting on 6th February 2025 to discuss Barwick in Elmet playground, Cllr. S. Walsh to attend. Assertiveness training by the Clerk, 15th January 2025.
- 7.16 Safeguarding report.

8. Planning Matters

To consider the Parish Council response to the following Planning application.

24/06958/FU	Garforth Golf Club, Long Lane - Creation of Driving Range including associated building, new access road, parking and ground mounted PV panels, relocation of short game area, associated landscaping; change of use of land for use as driving range and short game area
24/07190/FU	9 Carrfield Road - Demolition of existing outbuilding and erection of single-storey side/rear extension; single storey front extension.
24/07296/FU	2 Elmwood Avenue - Removal of dormer windows to rear to replace with new dormers/roof lights to rear; replacement flat roof to existing rear single storey extension and new tiles throughout; Addition of juliet balcony to side.
25/00357/FU	21 Gascoigne Road - Raising the roof height forming a new first floor; part two storey part first floor side extension; new dormer window to front with roof light and new porches to front/rear.
APP/N4720/D /24/3353261 23/04101/FU	The Manor House, Barwick Road, Garforth - Retrospective permission for alterations including single storey front extension with new entrance door with steps and balustrade above to the side, new areas of hardstanding to front/side, new front boundary wall with brick piers and metal gates. APPEAL - INFORMATION ONLY

- 9. To consider the **financial issues** below
 - 9.1 Formal approval of invoices and payments to be made for February/March 2025.
 - 9.2 To receive a report of budgeted income/payments vs. actual income/payments for the year to date.
 - 9.3 To note that an invoice for Christmas Light provision by Leeds City Council has been received and to consider a proposal that a reduced amount be paid due to the lights being switched on late.
 - 9.4 To consider giving full-power access to the Lloyds account to an additional Councillor following the resignation of Gillian Williamson.
- 10. **Crime Report/Police and Communities Together (PACT) report.**
Meetings held 5th December 2024 and 16th January 2025.
- 11. **Date of future meetings:**
Parish Council – 3rd March 2025, 7pm, in Scholes Sports Pavilion.
Finance and General Purposes (F&GP) Committee – 10th March 2025 at 7pm in Scholes Sports Pavilion.
 To receive the proposed calendar of meetings for 2025.

Note: The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.