

Barwick in Elmet & Scholes Parish Council

Annual Meeting to be held on Monday 12 May 2025 at 7pm in Scholes Sports Pavilion.

AGENDA

1. To elect the Chair of the Council for the ensuing year.
2. To elect the Vice Chair of the Council for the ensuing year
3. **Apologies**
To receive apologies for absence and where requested consider approval of the reasons given for absence.
4. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
5. To **approve and sign the minutes** of the meeting of the Parish Council held on 7th April 2025.
6. Committees and Subcommittees
 - a. To approve membership for Committees for 2025/26 and representatives to other organisations.
 - b. To consider whether planning applications be considered by means of a separate Planning Committee or to make planning applications part of the agenda of Parish Council meetings.
7. To consider **Correspondence** received by the Clerk since the last meeting.
8. To receive the Action Tracker.
9. **Annual review of documents.**
To consider whether any of the existing documents need to be reviewed including the annual review of the Health and Safety Policy.
10. **Other Items**
 - 10.1 To consider a plan for the increase in biodiversity through new tree and hedge planting 2025-2026.
 - 10.2 To consider the use of the football pitches in Barwick and Scholes giving the junior football clubs who used these pitches in 2024/25 opportunity to play again in the 2025/26 season.
 - 10.3 To consider a request from Barwick Tennis Club that the steps leading to the tennis courts be repaired.
 - 10.4 To consider a request by Barwick in Bloom that a donation of £200 be given for the work they have done tidying up Parish Council land, in particular relating to the area around the football pitch.

Standing Agenda Items

- 10.5 Reports of meetings/training attended.
- 10.6 Safeguarding report.

11. **Planning Matters**

To consider the Parish Council response to the following Planning applications.

25/01829/FU	17 Main Street, Scholes - Single storey side extension; replace ground floor window with new patio doors.
25/01807/FU	4 Richmondfield Lane - Removal of decking; single storey rear extension; new patio area to rear.
25/01796/FU	16 Nook Road - Garage conversion to the side, removal of garage door and replacing with window.

25/01440/FU	Bar House Farm, Kiddal Lane - Removal of part boundary wall to front and replacement with new wall set back from highway including splay of entrance increased.
25/01393/FU	Sunnyside, Nanny Goat Lane - Retrospective application for conversion of existing dwelling house into two separate dwelling houses including blocking up of four windows, creation of new front entrance for new house and entrance for existing house to be from the side, raised patio area to both houses and new vehicle access with driveway for new house to front.

12. To consider the **financial issues** below

12.1 Formal approval of invoices and payments to be made for May/June 2025.

13. **Crime Report/Police and Communities Together (PACT) report.**

14. **Date of future meetings:**

Date	Time	Meeting	Venue
9 th June 2025	7pm	Parish Council meeting	Miner's Institute
19 th May 2025	7pm	Finance and General Purposes Committee	Scholes Sports Pavilion

Note: The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.