

MINUTES of a meeting of the Finance and General Purposes (F&GP) Committee

held on Monday 19th May 2025 at 7pm, in Scholes Sports Pavilion.

PRESENT:

Councillors	Kinga Ragg (Chair)		
	Karen Dales	Paul Remmer	Paul Walsh
	Brian Foxcroft	Chris Shoesmith	Stella Walsh
	Phil Maude		

In attendance: The Clerk.

1 APOLOGIES.

None.

2 DECLARATIONS OF PECUNIARY INTEREST.

None.

3 MINUTES OF PREVIOUS MEETING.

It was **resolved** that the minutes of the Committee meeting 7/2024-25 held on 10th March 2025 (133-135) having been circulated, be approved and the Chair be authorised to sign.

4. ACTION TRACKER.

The following actions had been completed since the March meeting.

- a. Getting quotations for cleaning the village gateway entrance signs. This would be taken off the Action Tracker for the time being, this would be reviewed in September (A17).
- b. The former Pavilion cleaner had returned the keys (A40).
- c. Grass cutting contracts. This item had been dealt with by the Parish Council (PC) and was therefore considered completed as no further action was required by the F&GP Committee (A101).
- d. Grass cutting of Scholes football and cricket pitches and the Scouts area. Confirmation had been received from an officer of LCC that they would be cutting the grass in 2025, but charges would apply if the PC wanted them to cut the grass in 2026. (A64).
- e. Cllr. S. Walsh had bought former councillor Gillian Williamson some flowers and a card in appreciation of her contribution to the Parish (A99).
- f. The football team had been reminded to check that radiators were turned off when they had finished using the changing rooms (A103).
- g. The brambles on Hall Tower Field had been cleared. The Clerk had agreed to allow the Maypole Committee to liaise with a contractor they had a good relationship with and to invoice the PC for the work on condition that the price was within the budget agreed at the March Committee meeting (A104).

The following actions were still ongoing.

- h. Poor condition of the interpretation display boards. The Clerk had emailed Vicky Nunns of Leeds City Council (LCC) Climate, Energy and Green spaces to ask who does this for LCC. She had replied to say that LCC relied on volunteers such as friend's groups. Names of other contractors were suggested (A21).
- i. Request from a resident to clear the growth of vegetation at the top of Richmondfield Mount. The Clerk had with a contractor and would instruct him to carry out the work using his delegated authority.
- j. Consideration of jobs which could be put forward so that a list of ongoing maintenance jobs could be compiled. Cllr. Foxcroft had taken over this action following the resignation of the Councillor previously dealing with this. The Clerk had found an old list of jobs and would update this and email him (A26).

- k. Broken goal posts previously on Jack Heaps Field. This Action duplicates Action A46 on the Action Tracker of the full PC meeting. The Clerk had asked the contractor who was doing the clearance on Richmondfield Mount about this (see 4h above) and he had suggested a name. Another option would be a post on social media appealing for help. (A59).
- l. Cutting the allotment hedges. A contractor had quoted £2,500 for this. It was agreed that the Clerk continues to pursue this. The Clerk would find someone other than the contractor who had originally been instructed to carry out the work but had not done so. An explanation had been posted on the website as agreed at the March meeting (A63).
- m. Pavilion Heating. The electrician who had done the five-yearly inspection of Barwick changing rooms had quoted for fitting radiators. Another quotation had been received. It was agreed to accept part of the second quotation, i.e. to replace 2 x existing convector heaters in changing rooms and to install two boost controls. The other part regarding replacement of heaters in the main room would be reviewed in a year's time (A98).
- n. Barwick playground. A consultation would be published in the next PC newsletter, and it was agreed to wait for resident's responses and to invite Vicky Nunns (see item 4h above) to attend the July PC meeting. The Clerk would ask about the basket swing and he would contact the resident who had offered to help to reassure him that the PC was still willing to accept his offer (A100).
- o. The Clerk had replied to a request for support from a litter picking group in Barwick and received a reply. Litter picking grabbers and purple bags were available from the garage in Scholes, Cllr. Dales had high-vis jackets, and the Clerk had one (A105).

5. WORK REQUESTS

a. Payroll.

Former Councillor John Hayton was happy to continue to do the payroll. He was not seeking remuneration. Concern was expressed that he was now external to the PC and there was no formal agreement in place and that there ought to be some remuneration.

b. Insurance renewal.

Three quotations had been received. Two of those providing the quotations had responded to an inquiry by the Clerk regarding any additional premium which might become due following the purchase of the allotments & associated grassland in Scholes. Both had confirmed that the premium would not be affected. It was **resolved** to renew the policy with the existing insurer on a twelve-month agreement. The insurer would be notified if new playground equipment for Barwick was ready before the 1st June 2026 renewal date.

c. Football in Barwick and Scholes for the 2025-26 season onwards.

Following a lengthy discussion, it was agreed to form a working party to consider this and report back to the next PC meeting.

d. Grant application from the organisers of the Beer Festival for support towards either room hire or temporary toilets.

It was **resolved** to make a recommendation to the PC that a grant of £400 be given to Barwick Beer Festival towards the cost of portaloos, there was one abstention.

e. Renewal of Pavilion broadband.

Although not the cheapest of the three quotations considered, it was **resolved** to renew the agreement with the existing broadband supplier on the grounds that they were an established and trustworthy company.

f. Asset register updates.

There was no longer a bench on Scholes Lane (near the junction with the A64). This belonged to Leeds City Council.

g. Risk assessments.

Cllr. P. Walsh agreed to visit Barwick in Elmet playground by the end of the week.

6. PAVILION MATTERS

There was an advertisement for the Pavilion facilities in the PC newsletter which was an article in every newsletter.

7. SUBCOMMITTEES WHO REPORT TO THE COMMITTEE

The Scholes Lodge Field subcommittee had met on 2nd May 2025.

8. DATE OF NEXT MEETING

14th July 2025 at 7pm in Scholes Sports Pavilion.

The meeting closed at 8:47pm.

Signed

Chair