

MINUTES of the ANNUAL MEETING OF THE PARISH COUNCIL

held on Monday 9th June 2025 at 8pm in Miners, Barwick in Elmet.

PRESENT:

Councillor	Stella Walsh (Chair)		
Councillors	Brian Foxcroft	Karen Dales	Paul Walsh
	Chris Shoesmith		

In attendance: No residents.

1 Stella Walsh appointed to take minutes

2 **APOLOGIES** Kinga Ragg, Phil Maude, Paul Remmer, Clerk

3 **DECLARATIONS OF PECUNIARY INTEREST.**
No new declarations recorded

4 **MINUTES OF PREVIOUS MEETING. Agreed**

5 **CORRESPONDENCE.**
Barwick resident was informed that the matters being raised were outside the PC remit.

6 ACTION TRACKER.

The Action Tracker had been circulated to all and progress on the items listed was noted.

The following actions had been completed;

The other actions on the Action Tracker were ongoing.

- a. Lloyds Bank mandate change.
- b. Barwick Playground proposals (A1). The questionnaire was included in the May Newsletter giving residents opportunity to comment.
- c. Scholes Lodge Field gate (A6) – The Clerk to get quotations for replacement. An agenda item.
- d. New set of goal posts for Jack Heaps Field (A46). The Clerk would pursue this.
- e. Inclusive access to Scholes Lodge Field (A93). There would be a note in the May newsletter. This statement is incorrect and details will be in the Newsletter when more information is available.
- f. No new information at this meeting.
- g. The purchase of Scholes allotments must be completed by July or the seller has suggested they may not sell.

h. ANNUAL REVIEW OF DOCUMENTS.

Cllr. Remmer had reviewed the Health and Safety Policy no changes required. The Standing Orders have been updated for 2025 and will be circulated for further comment and agreement.

7 OTHER ITEMS

7.1 It was agreed that the helicopter would not be allowed to land on the football pitch. Chair to inform the people involved as soon as possible.

7.2 Agreed to support the recommendation from Finance and General Purposes Committee to provide a grant of £400 to Barwick Beer Festival towards cost of Portaloo's.

7.3 A lengthy discussion which did not come to any agreement. Action: further information is required to establish the PC liability if charging for use of ground. Further risk

assessment required. Clerk needs to get a further key cut so that it can be given to people wishing to open the bollard.

- 7.4** A decision could not be made as only one valid quote was available, which did not include VAT. Another quote from 2022 not valid. Further quotes required before a lawful decision can be made.
- 7.5** Thanks to Cllr Brain Foxcroft who has completed some repairs. Some additional fence panels also require replacement. Cllr Foxcroft agreed to obtain quotes.
- 7.6** **Reports of meetings/training attended.**
None attended
- 7.7** **Safeguarding report.**
There was nothing new to report since the previous meeting.

8 PLANNING MATTERS

Application number	Applicant	Description
25/02616/FU	28 Parlington Meadow	No Objections

9 FINANCES

9.1 Approval of invoices and payments to be made for June 2025.

- The Responsible Financial Officer (RFO) had circulated a bank reconciliation and a list of anticipated payments showing both anticipated payments and also automated payments previously reported at the May meeting. One additional payment for defib pads was also included.
- It was **resolved** to approve these payments.
- Contractual payments such as the Clerk's salary were not included in the figures.

9.2 Internal auditor comments noted.

9.3 Annual Audit and Annual Governance and Return (AGAR) documents. Approved

9.4 Accounting Statements formally approved.

10 CRIME REPORT

Cllr. P. Walsh reported that reported crime had declined.

11 DATES OF FUTURE MEETINGS

Date	Time	Meeting	Venue
7 th July 2025	7pm	Parish Council meeting	Scholes Sports Pavilion
14 th July 2025	7pm	Finance and General Purposes Committee	Scholes Sports Pavilion

Note: The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.

There being no further business the meeting closed at 7:45pm.

Signed

Chair
7 July 2025