

Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 1 September 2025 at 7pm in Barwick in Elmet Miner's Institute

AGENDA

1. Apologies

To receive apologies for absence and where requested consider approval of the reasons given for absence.

2. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.

3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

4. To **approve and sign the minutes** of the meeting of the meeting of the Parish Council held on 7th July 2025 and of the extraordinary meeting of 18th August 2025.

5. To receive the Action Tracker.

6. Other Items

6.1 To agree the football contracts for the facilities at Barwick and Scholes following the extraordinary meeting on 18th August and the response of the clubs following the meeting.

6.2 To consider a request by Garforth Villa Juniors to have an under-eighteen's boys' team to play a Scholes alternating with the girl's team on Saturday mornings.

6.3 To consider sports club rents for 2026-27.

6.4 To consider allotment charges for 2026/27

6.5 To consider a request by Tennis Club to have a sign at the entrance to Jack Heaps Field.

6.6 To consider Christmas Light provision for 2025.

6.7 To consider payments to HMRC and whether to revert to using a third-party payroll provider.

6.8 To note the Jack Heaps field was used for car parking for a funeral on 1st August 2025 and on 9th August 2025 and to note the dates for the fair (20th to 29th October).

6.9 To consider the purchase of Scholes Allotments and adjacent grassland.

6.10 To note changes to the Annual Governance and Return (AGAR) document, in particular regarding email addresses.

6.11 To consider an offer by Leeds City Council to borrow a speed indicator device for a week.

6.12 To consider a Parish Council response to a communication regarding the Future of Scholes Village Hall & the Leeds Local Plan.

6.13 To consider a report to Barwick and Scholes Parish Council on the Leeds Local Plan Consultation 2025.

Standing Agenda Items

6.14 Reports of meetings/training attended.
Kippax Peace Flame Opening ceremony, 14th June 2025, Cllr. S. Walsh.

6.15 Safeguarding report.

6.16 To note that risk assessments of the Scholes outdoor gym equipment and multi-use games area have been carried out.

7. Planning Matters

To consider the Parish Council response to Planning applications which have been referred to the meeting for further discussion.

25/04189/FU	Cobbler Field, Rakehill Road - Retrospective change of use of land from agricultural to equestrian use and retention of field shelter.
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8. To consider the **financial issues** below
- 8.1 Formal approval of invoices and payments to be made for September/October 2025.
 - 8.2 To consider a review of automated payments as per Financial Regulation 6.7.
 - 8.3 To note the receipt of a letter from Barclays bank wanting to close the account due to inactivity.
 - 8.4 To consider the purchase of a tub of chocolates as a thank you to each member of the newsletter delivery team under Section 137 of the Local Government Act.
8. **Crime Report/Police and Communities Together (PACT) report.**
9. **Date of future meetings:**

Date	Time	Meeting	Venue
6 th October 2025	7pm	Parish Council meeting	Scholes Sports Pavilion
8 th September 2025	7pm	Finance and General Purposes Committee	Scholes Sports Pavilion

Note: The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.