

Barwick in Elmet & Scholes Parish Council

Meeting to be held on Monday 6 October 2025 at 7pm in Scholes Sports Pavilion

AGENDA

1. To elect a Chair for the meeting.
2. **Apologies**
To receive apologies for absence and where requested consider approval of the reasons given for absence.
3. Public participation – a maximum of thirty minutes for members of the public to address the Parish Council.
4. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
5. To **approve and sign the minutes** of the meeting of the meeting of the Parish Council held on 1st September 2025.
6. To receive the Action Tracker.
7. **Other Items**
 - 7.1 To consider hanging Christmas Trees and the budget for this.
 - 7.2 To consider a recommendation of the Finance and General Purposes Committee that the Information Technology Policy proposed by that Committee be adopted by the Parish Council as a requirement stated in the Practitioner's Guide.
 - 7.3 To note that the Terms of Reference of the Finance and General Purposes Committee have been updated.
 - 7.4 To consider sports club rents for 2026-27.
 - 7.5 To note that the repairs to Hall Tower Hill are in hand and to consider ways to safeguard the site in future.
 - 7.6 To consider consultation on proposals for inclusive access into Scholes Lodge Field.
 - 7.7 To consider a Parish Council response to the proposed closure of Scholes surgery.
 - 7.8 To consider a Business Continuity Plan.**Standing Agenda Items**
 - 7.9 Reports of meetings/training attended.
 - 7.10 Safeguarding report.
 - 7.11 To note that risk assessments of the Scholes outdoor gym equipment and multi-use games area have been carried out. To note that Leeds City Council have removed the swings at Barwick playground.
8. **Planning Matters**
To consider the Parish Council response to Planning applications which have been referred to the meeting for further discussion.
9. To consider the **financial issues** below
 - 9.1 Formal approval of invoices and payments to be made for October/November 2025.
 - 9.2 To note that the External Auditor has completed their checks and that the Notice of Conclusion of Audit and Right to Inspect has been displayed on the website and in the notice boards with effect from 19th September 2025.
10. **Crime Report/Police and Communities Together (PACT) report.**
11. **Date of future meetings:**

Date	Time	Meeting	Venue
3 rd November 2025	7pm	Parish Council meeting	Barwick in Elmet Miner's Institute

20 th October 2025	7pm	Finance and General Purposes Committee	Scholes Sports Pavilion
27 th October 2025	7:30pm	Playing Fields Committee	Barwick in Elmet Miner's Institute

Note: The wording of agenda items to be submitted in writing to the Proper Officer at least ten clear days before a meeting.