

Barwick in Elmet & Scholes Parish Council Finance and General Purposes Committee

meeting to be held on Monday 8 September 2025 at 7pm in Scholes Pavilion.

AGENDA

1. Apologies

To receive apologies for absence.

2. To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.

3. To **approve and sign the minutes** of the meetings of the Committee held on 14th July 2025.

4. Action Tracker.

To receive the Action Tracker and note actions completed since the July meeting and actions still outstanding.

5. Work requests

- a. To consider a review of the Social Media Policy and the Terms of Reference of the Committee as per the Terms of Reference introduction and bullet point 2c.
- b. To consider the adoption of an Information Technology Policy.
- c. To consider electricity supply at Barwick changing rooms and Scholes Pavilion.
- d. To consider action to repair the damage to Hall Tower Field.
- e. To consider a review of automated payments as per Financial Regulations 6.7 & 6.8.
- f. To consider sports club rents for 2026-27.
- g. To consider Christmas Light provision for 2025.
- h. To consider payments to HMRC and whether to revert to using a third-party payroll provider.

Standing Agenda Items

- i. Asset register updates.
- j. Risk assessments. To note any work which needs doing.
 - i. Defibrillator sign – Barwick Village Hall – repaired by one of the Village Hall Committee.

6. Pavilion

7. To receive the draft minutes of subcommittees who report to the Committee and to note any actions.

8. Date of next meeting

20th October 2025 at 7pm in the Pavilion.