

MINUTES of a meeting of the Finance and General Purposes (F&GP) Committee
held on Monday 10th November 2025 at 7pm, in Scholes Sports Pavilion.

PRESENT: Councillors Kinga Ragg (Chair)
Catherine Flynn Phil Maude Stella Walsh

In attendance: The Clerk.

1 APOLOGIES.

Brian Foxcroft, Chris Shoesmith, Karen Dales, Paul Walsh and Paul Remmer.

2 COMMITTEE MEMBERSHIP.

It was **resolved** to co-opt Cllr. Flynn onto the Committee, all in favour.

3 DECLARATIONS OF PECUNIARY INTEREST.

None.

3 MINUTES OF PREVIOUS MEETING.

It was **resolved** that the minutes of the Committee meeting 4/2025-26 held on 13th October 2025 (145) having been circulated, be approved and the Chair be authorised to sign.

4. ACTION TRACKER.

The following actions were still ongoing.

a. Getting quotations for cleaning the village gateway entrance signs (A17).

The Clerk had exchanged emails with the contractor who had done this work previously and was awaiting a further reply.

b. Interpretation Display Boards (A21).

The plastic covers needing cleaning and the edges had perished. Cllr. Ragg would investigate further if time allowed. There would be an article in the next newsletter asking residents to put forward names of contractors who do this work. The Clerk had asked the company who he had approached about cleaning the village gateway entrance signs, see A17 above.

c. List of ongoing maintenance jobs (A26).

Cllr. Foxcroft was dealing with this, in his absence, this was deferred to the February meeting.

d. Broken goalposts on Jack Heaps Field (A59).

Now the fair had been, the goals would be assembled with the assistance of a local resident who had collected the necessary parts from the supplier. The Clerk would arrange a mutually convenient date, almost certainly a weekend.

e. Cutting the allotment hedges (A63).

A quotation of £775 had been received. However, due to the time lag between meeting the contractor on-site and getting the quotation, the Clerk had been pursuing another contractor for a quotation. This contractor had not been forthcoming with a quotation, and it was agreed that the Clerk instruct the contractor who had quoted to go ahead with the hedge cutting.

f. Stile onto Scholes Lodge Field (A66).

A questionnaire would appear in the next newsletter and copies of the questionnaire would be available in shops and community hubs. There would be an option for online responses via the website.

g. Barwick playground (A100).

There was disappointment with the time taken to get a response from the representative of Leeds City Council's approved playground equipment supplier and disappointment with the response once it had finally been received. Cllr. Ragg had arranged a meeting later that week with the resident who had offered his support. Cllr. S. Walsh had exchanged emails with Vicky Nunns of Leeds City Council (LCC).

h. Parish Council notice board Facebook page (A109).

This Facebook page would be deleted as per minute reference 5a of the Committee meeting held on 1st September 2025 (page 143 refers).

5. WORK REQUESTS

a. Review of the Equality & Diversity Policy and the Reserves Policy.

It was **resolved** to adopt the Equality & Diversity Policy without need for any changes to the previous version.

It was **resolved** to adopt the Reserves Policy changing the references to "six months" to "three months" in section two and section five.

Two further policies would be reviewed next time including the Benches Policy.

The Policy Documents page of the Parish Council (PC) website was still showing Terms of Reference of Committees, Subcommittees and Working Parties which were no longer operating, the Clerk would remove these.

b. Request to use Scholes Football pitch.

An approach had been made by the Pavilion cleaner on behalf of someone he knew who wanted to use Scholes football pitch for a match to raise funds for the Alzheimer's society to be held on Saturday 30th May 2026. It was **resolved** to grant permission for this on condition that those wanting to use the pitch liaised with Scholes Cricket Club as the date of the proposed match was within the cricket season.

c. Asset register updates.

The asset register made reference to title deeds for land ownership being in the hands of Lee Priestly, the name of the firm of solicitors at the time. This would be updated to Flint Bishop being the current name of the law firm. It was agreed that Cllr. Maude and the Clerk investigate other options and report back accordingly.

d. Risk assessments.

Cllrs. Remmer and P. Walsh were carrying out monthly inspections of the Multi Use Games Area (MUGA) and Barwick Playground respectively.

6. PAVILION MATTERS

Thanks to Scholes 1st Scouts, the purple bags used for litter on the MUGA had been replaced by proper bins. The Caretaker would be asked to take down the tennis net for the winter. New heaters had been installed in the Pavilion. These would be added to the asset register subject to them being of sufficient value. A new fridge was needed for the kitchen.

7. SUBCOMMITTEES WHO REPORT TO THE COMMITTEE

There had been no meetings of either the Scholes Lodge Field subcommittee or the Peace Flame subcommittee since the September F&GP Committee meeting. At the last PC meeting, a working group had been set up to progress proposals for a new playground in Barwick in Elmet.

8. DATE OF NEXT MEETING

12th January 2026 at 7pm in Scholes Sports Pavilion.

The meeting closed at 7:52pm.

Signed

Chair